APPLICATION FORM

Name of primary applicant or nominee:

Host institution:

Brief title of application:

Applicant/nominee contact details:

Address:
Phone number:
Email address:
Date:

In order to be reconsidered for the award unsuccessful applicants may, in the two years following their initial application, submit a short update highlighting any developments since lodging the application. This update should be no longer than one typed page (although supporting attachments are permissible), and attached to this cover sheet.

Please indicate whether this is a new application, or an update to a previous application.

New ☐
Update ☐ Year original application submitted _____

By applying for the award both you and your institution agree to external publicity should your application be successful.

Agree ☐ Signed by applicant: __________________________

Agree ☐ Signed on behalf of Institution: ______________________
Designation: ___________________________________________

NAEAC would like to disseminate examples of Three Rs practice amongst practitioners and the public in order to raise awareness. Please indicate if you agree to allow examples of Three Rs practices from your application to be anonymised and included in material disseminated for this purpose. Your answer to this question will have no impact on assessment of your application.

Agree ☐
Disagree ☐

Applications or nominations (with knowledge of nominee) should be sent as an electronic attachment (Word or PDF preferred) file to the NAEAC Secretariat via email (naeac@mpi.govt.nz). Applications close on Friday 24 July 2015.
Evidence Summary (maximum 3 pages)

Provide evidence below to demonstrate how the applicant(s) or nominated individual, group or institution qualifies for the Award. The applicant’s work should meet one or more of the following judging criteria:

- Demonstrates great commitment to the Three Rs principles;
- Demonstrates innovative implementation of Three Rs principles;
- Will help to promote awareness of Three Rs principles in research, testing or teaching.
Curriculum vitae of the applicant(s) or nominee(s) (maximum 2 pages per person):
The National Animal Ethics Advisory Committee (NAEAC)
THREE Rs AWARD
Terms of Reference

Preamble:
Replacement, Reduction and Refinement (or the “Three Rs”) are the cornerstone for ethical use of animals in research, testing and teaching. This award celebrates achievements in the implementation of the Three Rs and promotes the concept within the scientific community and to the wider public. The award is co-ordinated by NAEAC and is made to an individual, group or institution within New Zealand that shows great commitment to the principles of the Three Rs. Receipt of the award will be publicised in selected media, although specific details of the work involved can be restricted if appropriate.

Purpose of the award:
To reward and promote implementation of Three Rs principles in research, testing and teaching.

Application criteria:
The applicant’s work should meet one or more of the following criteria, against which they will be judged:
- Demonstrates great commitment to Three Rs principles;
- Demonstrates innovative implementation of Three Rs principles;
- Will help to promote awareness of Three Rs principles in research, testing or teaching.

Rules of the award:
- Applications will be accepted from individuals, groups, or organisations.
- Nominations will also be accepted for individuals, groups, or organisations, provided the nominee is consulted and consents to the nomination.
- The application deadline should be no less than three months in advance of the anticipated award presentation.
- Announcement of results should be no less than one month prior to the anticipated presentation, to allow the winner time to prepare for attendance.
- Past winners of the award are ineligible to contest the award for a period of three years after winning.
- External publicity is a condition of entry.

Nomination/application process:
- Applicants should use the application form for the Three Rs Award, which can be requested from the NAEAC Secretariat (naeac@mpi.govt.nz)
- Unsuccessful applicants may, in the two years following their initial application, submit a short update (no more than one page) rather than a full application, in order to be reconsidered for the award.

Judging panel and assessment process:
- The judging panel will be comprised of not less than three NAEAC members with appropriate expertise, one of whom will act as chair.
- Other individuals may be seconded to the panel, for example, to provide specific expertise or as a courtesy to major sponsors.
- Members of the panel will be selected to avoid potential conflicts of interest, or if this is not possible, conflicts must be identified and managed appropriately (where a conflict occurs, the committee member must not be involved in ranking of the respective applications).
- All members of the panel will read and rank the applications. The rankings will be discussed by teleconference or email, and a final ranking reached by consensus.
- The ranked list will be provided to the NAEAC secretariat for ratification by NAEAC. The results will be communicated to all applicants, and the NAEAC secretariat will then arrange for award of the prize and publicity as appropriate.
- The decision of the judging panel is final, and no correspondence will be entered into.

Prizes:
- The prize will consist of a certificate and a financial award, to be presented at an appropriate venue. The winner’s registration, travel and accommodation costs for attending the presentation function will also be included as part of the prize.
- Ideally the award will be sponsored by one or two major, appropriate sponsors each year.
- If necessary, funding from several minor sponsors may need to be sought to ensure continuity of funding from year to year.

Other:
- Applications and nominations will be sought by widely publicising the award deadline via Welfare Pulse, Royal Society of New Zealand Alert, other relevant publications and NAEAC mailing lists.
- Media releases by MPI Communications (and sponsors or other interested organisations) should be in consultation with the winner and their host organisation, and should be treated sensitively.
- Media releases should acknowledge major sponsors, unless the sponsors request otherwise.