

APPENDIX 1: 2011-12 EXPORT POTATO REGISTRATION APPLICATION FORMS
MAF Plant Exports Compliance Programme for the Provision of Potato Cyst Nematode and Potato Wart
Additional Declarations

PART 1 Compliance Agreement: Must Be Completed by ALL Applicants

I hereby apply to register for the MAF Plant Exports Compliance Program for PCN and Potato Wart Additional Declarations

Tick Complete: Send to:

I wish to register for these parts of the programme:	Registration of Production Site	<input type="checkbox"/>	Parts 1 & 2	IVA ¹
	Registration of Packing Facility or Storage Facility	<input type="checkbox"/>	Parts 1 & 3	IVA
	Registration of Exporter	<input type="checkbox"/>	Parts 1 & 5	Horticulture NZ
	Registration of MAF Approved Organisations	<input type="checkbox"/>	Parts 1 & 4	IVA
Applicant:	Contact Person			
Postal Address:	Telephone #			
	Facsimile #			
E-mail Address	Cell Phone #			

1. Are you a MAF Approved Organisation under MAF Standard “Organisation Requirements” (i.e. approved to carry out phytosanitary inspection of potatoes?) Yes No

2. If YES, please state your Contract of Approval Number and IVA: _____

3. If NO, please state which IVA will be employed by you to provide export phytosanitary services:
 AsureQuality Ltd or SGS New Zealand Ltd

4. Growers, packhouse and storage facility operators, MAF approved organisations, please send **ALL** forms to your elected IVA.
 5. Exporters send forms to Horticulture New Zealand.

IN REGISTERING FOR THIS PROGRAMME I AGREE TO BE BOUND BY THE FOLLOWING TERMS:

- I agree to comply with the requirements specified within MAF Export Compliance Programme for the Provision of Potato Cyst Nematode and Potato Wart Additional Declarations (the programme).
- I agree to the IVA, on behalf of MAF, making enquiries and using the information supplied by me, in connection with the programme, and to audit my compliance with the programme.
- I consent to publication of my status within the programme (including details of any PCN detections on my registered production sites) in any publication.
- I agree to afford the IVA, or their representatives, co-operation and access necessary to carry out audits in relation to the programme.
- I understand that if I fail to provide all or any of the information requested in connection with the programme I may be removed from the programme forthwith.
- I understand that under the Information Privacy Principles of the Privacy Act 1993, I have rights of access to, and correction of, personal information held in connection with participation within this programme.
- I understand that this registration does not entitle me to automatically undertake export inspection activities on behalf of MAF without first becoming formally approved as per the MAF Standard “Organisation requirements”.
- I agree to notify the IVA of any changes to my registration details.
- I acknowledge that the IVA’s normal Terms of Trade apply.

10. EXCLUSION OF LIABILITY

- I accept that under no circumstances will MAF, crown officers, or agents of or other persons associated with MAF or crown officers, be liable for any loss, claim, action, demand, expense, inquiry, harm, or damage, however caused, arising directly or indirectly from or connected in any way to:
- The performance, or as the case may be, non-performance of the operator (or any of its contractors, sub-contractors, agents, or employees that are not a party to this Contract) of any of its obligations in respect of this programme; or

¹ Independent verification agency

13. The provision or non-provision of any inspection and/or audit and/or documentation service for MAF export phytosanitary certification by the operator.

14. INDEMNITY

15. I will indemnify and keep indemnified MAF from and against any liability, loss, damage, costs and expenses (including legal costs and any expenses of going to arbitration), which MAF may suffer or incur arising directly or indirectly from:

16. The performance, or as the case may be, non-performance of the operator (or any of its contractors, sub-contractors, agents, or employees that are not a party to this Contract) of any of its obligations in respect of this programme;

17. Negligent acts or omissions on the part of the operator (or any of its contractors, sub-contractors, agents, or employees that are not a party to this Contract).

APPLICANT TO COMPLETE

Applicant signature	
Applicant Name	
On behalf of (company/business)	Date
IVA TO COMPLETE	Date
Signature of (state IVA) representative (on behalf of MAF)	
Name	
Title	
Seal	

2011-12 EXPORT POTATO REGISTRATION FORM

PART 2: Property Production Site Registration

ADMINISTRATIVE USE ONLY	Production site 1	Production site 2	Production site 3	Production site 4
MAF Unique Identifier				
Comments				

1. Please use additional pages for extra production site registrations.
2. Remember to attach a map showing all production sites.

CROP INFORMATION	Production site 1	Production site 2	Production site 3	Production site 4
Growers Name <small>(if not applicant)</small>				
Physical Location				
Property Valuation No.				
Farm ROP No. (if known)				
Paddock / Block ID				
Estimated date of planting				
Production Site Area to be Planted				
Paddock area – Ha				
Is the land leased? (Y/N)				
Type of survey required	<input type="checkbox"/> Korea <input type="checkbox"/> Taiwan <input type="checkbox"/> Pre-plant soil <input type="checkbox"/> Fork sampling <input type="checkbox"/> Pre-harvest soil <input type="checkbox"/> Post harvest soil <input type="checkbox"/> 10 year exemption	<input type="checkbox"/> Korea <input type="checkbox"/> Taiwan <input type="checkbox"/> Pre-plant soil <input type="checkbox"/> Fork sampling <input type="checkbox"/> Pre-harvest soil <input type="checkbox"/> Post harvest soil <input type="checkbox"/> 10 year exemption	<input type="checkbox"/> Korea <input type="checkbox"/> Taiwan <input type="checkbox"/> Pre-plant soil <input type="checkbox"/> Fork sampling <input type="checkbox"/> Pre-harvest soil <input type="checkbox"/> Post harvest soil <input type="checkbox"/> 10 year exemption	<input type="checkbox"/> Korea <input type="checkbox"/> Taiwan <input type="checkbox"/> Pre-plant soil <input type="checkbox"/> Fork sampling <input type="checkbox"/> Pre-harvest soil <input type="checkbox"/> Post harvest soil <input type="checkbox"/> 10 year exemption
Category of seed planted for Korea				
Category of seed planted for Taiwan				

NOTE: POTATOES FOR EXPORT TO KOREA AND TAIWAN

1. You **MUST** apply to register **BEFORE** planting.
2. A pre-planting soil test for PCN **MUST** be conducted.
3. You **MUST** plant only certified seed potatoes for this market.
4. Contact your IVA for further details.

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PART 3: Registration of Packing or Storage Facility

Please complete additional details where different to Applicant Details supplied in PART 1:

Description of Facility (tick):	Packing <input type="checkbox"/> Storage <input type="checkbox"/>	Contact person:
Person(s) nominated as responsible for compliance with potato wart requirements		Name(s):	
Facility Company Name:	Phone:
		Fax:
Physical Location of facility:	Register for Taiwan? (tick)	<input type="checkbox"/>
		Register for Korea? (tick)	<input type="checkbox"/>

Description of Facility (tick):	Packing <input type="checkbox"/> Storage <input type="checkbox"/>	Contact person:
Person(s) nominated as responsible for compliance with potato wart requirements		Name(s):	
Facility Company Name:	Phone:
		Fax:
Physical Location of facility:	Register for Taiwan? (tick)	<input type="checkbox"/>
		Register for Korea? (tick)	<input type="checkbox"/>

Please supply details of the exporters who will be exporting the potatoes packed by you under this programme:

Note: Notify any changes to HortNZ and to your nominated IVA.

Exporter:
Contact person:
Postal Address:

Exporter:
Contact person:
Postal Address:

Exporter:
Contact person:
Postal Address:

Signature of Applicant: Date:

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PART 4: Registration of MAF Approved Organisation (to carry out phytosanitary inspection of potatoes)

Note: All MAF approved Organisations undertaking phytosanitary inspection of potatoes under the MAF potato compliance programme must apply annually for registration with MAF via their nominated IVA. Applications will be accepted at any time, but note that registrations expire on 31 October each year.

Note: MAF approved organisations that are not registered are not eligible for participation in this compliance programme.

1. Are you a MAF Approved Organisation under MAF Standard "Organisation Requirements" (i.e. approved to carry out phytosanitary inspection of potatoes?)	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
2. Please state your Contract of Approval Number: _____				
3. Please state your Organisation's nominated IVA: _____				

Applicant:		Contact Person	
Postal Address:		Telephone #	
		Facsimile #	
E-mail Address		Cell Phone #	

Please complete this registration form and send to your nominated IVA.

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PART 5: Registration of EXPORTER in the Export Compliance Programme for the Provision of Potato Cyst Nematode and Potato Wart Additional Declarations

Exporters are invoiced \$5 plus GST per tonne of potatoes exported under this programme. A deposit of \$6000 plus GST is required to accompany this application for registration as an exporter under this programme. This fee includes a non-refundable administration fee of \$1000, and the balance of \$5000 is credited to the exporter's account. If any exporter exports less than 1000 tonnes of potatoes, the balance of the \$5000 credit is refundable on request after the end of the season (31 October). Registrations are accepted at any time, but **all exporter registrations expire on 31 October each year.**

Exporters are required to nominate any **sub agents** exporting under their registration. For each sub-agent nominated by an exporter, a non-refundable administration fee of \$1000 plus GST is required to accompany this application.

Please forward your application for registration to:

Ron Gall
Business Manager
Horticulture New Zealand
P O Box 10232
Wellington

Complete details where they differ from those provided in PART A:

Exporter Company Name:	Contact person:
Postal Address:	Phone:
	Fax:
Physical Location of Exporter's Registered (GST) office:	Cell Phone:
	Email:

Exporter sub-agent that will export under this registration

Note: for Taiwan and/or Korea all exporters must be fully registered - agents may not participate.

	Sub Agent details	Sub Agent details
Sub Agent Exporter Company Name:
Postal Address:
Contact person		
Phone		
: Fax:		
Cell Phone		
Email:		
Physical Location of Exporter's Registered (GST) office:

Exporter Declaration

1. I agree to notify Horticulture New Zealand of any changes to the above details.
2. I agree to pay to Horticulture New Zealand a fee of \$5 plus GST per tonne of potatoes exported under this programme, including potatoes exported by other nominated exporters, agents or associates as identified in this form, or subsequently nominated in writing to Horticulture New Zealand.
3. I enclose a cheque for \$6000 plus GST being my registration fee deposit of \$5000 plus a non-refundable administration fee of \$1000 to participate as an exporter in the Export Compliance Programme for the Provision of Potato Cyst Nematode and Potato Wart Additional Declarations.4. I enclose a cheque for \$1000 for each sub agent I have nominated as exporting potatoes under my registration. I understand this fee is non-refundable.
5. I understand that I will be invoiced \$5 plus GST per tonne of potatoes exported under this programme.
6. I understand that my registration expires on 31 October annually.

Signature of Applicant:..... **Date:**

Horticulture New Zealand Use Only

Receipt No:

Application for registration forwarded to MAF...../...../...

Application for registration checked on website...../...../..... Signed.....

MAF use only

Registration number allocated:.....

Applicant notified: *Letter/Fax/Email* Previous details amended:

Database updated:/...../..... Signed: