

WORKPLAN FOR THE
OFFSHORE VERIFICATION INSPECTION OF SUMMERFRUIT TO AUSTRALIA

**Requirements for growers, packers,
Inspection and Offshore Verification Inspection depots and exporters**

2011-2012

Distribution List

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5. Manager, Summerfruit NZ, Wellington
6. Directors, Summerfruit NZ
7. Market Access Manager, Market Access Solutionz, Wellington
8. Registered Exporters
9. Registered Packhouses
10. Approved Freight Forwarders

CONTENTS

1.0	DEFINITION OF TERMS.....	4
2.0	SCOPE.....	4
3.0	INTRODUCTION.....	4
4.0	REFERENCES.....	5
5.0	MANAGEMENT RESPONSIBILITIES.....	5
5.1	Programme Co-ordination.....	5
5.2	Inspector Welfare and Expenses.....	5
5.3	Inspection Fees.....	5
5.4	AsureQuality.....	5
5.5	MAF Programme Coordinator.....	6
5.6	Assistance to the AQIS inspector.....	6
5.7	Workplan Review.....	6
6.0	INSPECTION PROGRAMME.....	6
6.1	Timing of Exports.....	6
6.2	Location of Inspectors.....	6
6.3	Market Destinations (airfreight and seafreight).....	6
7.0	REGISTRATION.....	6
7.1	Growers and Packers.....	6
7.2	Inspection Depots.....	7
7.3	Exporters and Exporter Agents.....	7
8.0	APPROVAL OF PACKHOUSES.....	7
9.0	PRODUCT IDENTIFICATION.....	8
9.1	Breaking Down Pallets.....	8
10.0	AQIS INSPECTION DEPOTS.....	8
10.1	Inspection Facilities.....	8
10.2	Requests for Inspection.....	8
10.3	Preparation of Consignments.....	8
11.0	PRE-CLEARANCE INSPECTIONS.....	9
11.1	Verification of Summerfruit.....	9
11.2	Sampling and Inspection Procedure.....	9
11.3	Classification of Pests.....	9
11.4	Pest Identification Service.....	10
11.5	Western Australia.....	10
11.6	Certification of Summerfruit.....	10
11.7	Rejection of Summerfruit.....	10
11.8	Fumigation.....	11
12.0	POST INSPECTION PRODUCT SECURITY.....	11
12.1	General.....	11
12.2	Packhouses.....	11
12.3	Inspection Depots and Coolstores.....	11
12.4	Transport.....	12
12.5	Verification of Pre cleared Consignments at Loading.....	12
13.0	CONTROL OF NON-CONFORMING SUPPLIERS.....	12
13.1	Non-conforming Summerfruit.....	12
13.2	Non-conforming Growers.....	12
13.3	Non-conforming Pre-clearance Inspection Depots.....	12
13.4	Violation of Post Inspection Product Security.....	12
13.5	Incorrect Documentation.....	12
13.6	Corrective Action Audits.....	13
13.7	Programme Cancellation.....	13
14.0	REPORTING.....	13
15.0	CERTIFICATION.....	13
16.0	RECORDS.....	14

APPENDICES

Appendix 1	Work Instructions 1 & 2
Appendix 2	Summerfruit Pre-clearance Report
Appendix 3	Declaration of Intention to Export Summerfruit (DOI)
Appendix 4	Summerfruit Pre-clearance Inspection Log
Appendix 5	List of Contacts
Appendix 6	Inspection Records
Appendix 7	AQIS Pest Interception Checklist
Appendix 8	Registration for Australia Pre-clearance Inspection Depot

1.0 DEFINITION OF TERMS

Approved Organisation	An Organisation that has been formally recognised by MAF New Zealand as competent to receive delegated authority to act on its behalf to provide specific phytosanitary activities in accordance with the requirements specified in the relevant MAF New Zealand standard(s). Note: this includes those accredited under MAF New Zealand Export Certification Standard; Organisation Requirements. and those systems in transition.
AsureQuality Limited	An Independent Verification Agency with MAF approval to carry out specific phytosanitary services associated with export certification.
AsureQuality Limited PestLaboratory	A MAF authorised pest identifier.
Ministry of Agriculture & Forestry New Zealand (MAFNZ)	The body within the Ministry of Agriculture and Forestry that is responsible for biosecurity functions, providing official assurances to control authorities in importing countries through export certification.
End Point Consignment Inspection	An officially recognised phytosanitary inspection process for plant products at a final point of storage prior to loading for export.
Independent Verification Agency (IVA)	An organisation accredited as meeting ISO/IEC 17020:2000 and its independence criteria type A, and MAF New Zealand supplementary technical requirements, and authorised by Biosecurity New Zealand to carry out services associated with export certification.
Pest	Any species, strain or biotype of plant, animal or pathogenic agent, injurious to plants or plant products (IPPC).
Summerfruit (also known as stone fruit)	Fruit of the genus <i>Prunus</i> , including apricot, cherry, peach, plum, and nectarine.
Summerfruit New Zealand	The industry organization representing summerfruit growers and exporters.
Offshore Verification Inspection (OVI)	Phytosanitary certification and/or clearance in the country of origin, performed by or under the regular supervision of the National Plant Protection Organization of the country of destination [FAO, 1990; revised FAO, 1995]

2.0 SCOPE

This workplan outlines the programme by which summerfruit intended for export to Australia has undergone Offshore Verification Inspection (OVI) in New Zealand by Department of Agriculture, Fisheries and Forestry (DAFF) Biosecurity officers).

3.0 INTRODUCTION

Only Summerfruit which is eligible for MAF phytosanitary certification as meeting Australian phytosanitary import requirements may be presented for Offshore Verification Inspection (OVI) by DAFF Biosecurity officer. Successful completion of OVI and adherence to product security requirements allows import into Australia without further inspection.

This workplan identifies operational and procedural requirements, which must be met to export Summerfruit under this OVI programme.

4.0 REFERENCES

- MAF New Zealand Export Certification Standards:
 - System Overview and Requirements
 - Organisation Requirements
 - Technical Requirements – Phytosanitary Inspection
 - Independent Verification Agency Requirements
 - Pest Identification Requirements
- DAFF Biosecurity Requirements for Offshore Verification Inspection of Fresh Fruit and Vegetables, 2011-2012
- Inter-Governmental service level agreement
- Summerfruit OVI Pest List (MAF website)
- Summerfruit to Western Australia Compliance Programme
- Register of Exporters, Inspection Depots and Freight Forwarders participating in the DAFF Biosecurity OVI Programme

5.0 MANAGEMENT RESPONSIBILITIES

For the purposes of the 2011/12 OVI programme the Summerfruit industry will use AsureQuality as the nominated IVA to manage the programme.

AsureQuality programme co-ordinator:

- Mark Hawker, AsureQuality Ltd, Christchurch

Inspection co-ordinator (liaison with depots for scheduling of inspections):

- South Island - Sarah Hinton, Hinton Depot, Alexandra

Liaison with MAF on behalf of Summerfruit Industry:

- Stephen Ogden, Market Access Solutionz Ltd, Wellington

MAF programme coordinator,

- Vicky Kitekei'aho, MAF Plant Exports, Wellington

5.1 Programme Co-ordination

The AsureQuality Programme Co-ordinator will liaise with DAFF Biosecurity through MAF, and with Exporters and OVI Depots.

The AsureQuality Programme Co-ordinator will be responsible for the following:

- Travel, accommodation and daily allowances for the inspector.
- Liaising with the inspector on inspection programming, hours of work etc.
- Liaise with the AQIS inspector on approval of inspection depots.
- Reporting to MAF on inspections, rejections or any matters relating to technical concerns.
- Assistance to the inspector with verification of MAF approved packhouses, approved inspection depots etc.
- Maintaining records of inspections, rejections, corrective actions and costs.

5.2 Inspector Welfare and Expenses

Refer to inter-Governmental service level agreement (Section 4.0 REFERENCES, point 5, of this Workplan).

5.3 Inspection Fees

Refer to inter-Governmental service level agreement (Section 4.0 REFERENCES, point 5, of this Workplan).

5.4 AsureQuality

AsureQuality will provide the following:

- Up-to-date information on the current approval status of packhouses to the OVI inspector and inspection depots.

- Audit MAF approved organisations for adherence to programme requirements.
- Liaison with the DAFF Biosecurity officer and implement corrective action on non-conformances.
- Technical assistance to the DAFF Biosecurity officer as requested.
- Verification and sealing of seafreight consignments if requested by DAFF Biosecurity officer.

5.5 MAF Programme Coordinator

- Communicate with AQIS/Biosecurity Australia regarding programme requirements
- Communicate/liaise with AsureQuality and Industry on programme compliance and requirements

5.6 Assistance to the AQIS inspector

Depot managers and the inspection coordinator will provide the following assistance (see work Instructions appendix 1):

- Scheduling of inspections one day prior to inspection.
- Assisting the AQIS inspector with transport to inspection sites.
- Assistance with obtaining and counting samples.
- Submission of pest samples to a MAF accredited pest identifier.
- Facilitation of communications with the AsureQuality Programme Co-ordinator.

5.7 Workplan Review

The workplan will be reviewed annually by Summerfruit New Zealand in consultation with MAF. The workplan for each season will be submitted to MAF no less than six weeks prior to commencement of the OVI programme. MAF will forward a copy to DAFF Biosecurity officer for approval.

6.0 INSPECTION PROGRAMME

6.1 Timing of Exports

Cherries	-	December - mid January
Apricots	-	Early December - late February
Nectarines	-	December - mid March
Peaches	-	December - mid March
Plums	-	January

6.2 Location of Inspectors

- Central Otago
- Christchurch (part-time use of OVI officer from another programme when available)
- Auckland (part-time use of OVI officer from another programme when available)

6.3 Market Destinations (airfreight and seafreight)

- Hobart
- Melbourne
- Adelaide
- Sydney
- Brisbane
- Fremantle
- Perth

7.0 REGISTRATION

7.1 Growers and Packers

All export growers and packers are required to register with Summerfruit New Zealand by 31 October each year.

Growers and packers may supply summerfruit for export through licensed exporters.

AsureQuality Ltd will maintain a list of growers and packers participating in OVI activities and will provide this list upon request to DAFF Biosecurity officer /MAF inspector on their arrival.

Requirements pertaining to growers and packhouses for the OVI of summerfruit to Australia are communicated in industry quality manuals.

7.2 Inspection Depots

A list of inspection depots will be maintained by AsureQuality and made available to DAFF Biosecurity /MAF upon request.

It is not practical to have multiple depots within each area (Cromwell, Earnsclough, Roxburgh/Ettrick) as this reduces the efficiency of the programme, increases the demand on the inspector, adds to their traveling time and generally increases costs. There will be one depot in each area designated as the primary centre for OVI.

The decision to appoint primary depots is based on the facility:

- being of sufficient size to handle the volume
- having suitable facilities to accommodate the inspector separate from other activities
- having suitable coolstore facilities
- being centrally located
- having a proven performance history as an inspection depot
- having MAF Approved Organization status for Post Inspection Product Security.

Secondary depots may be used,

- where the depot has sufficient volume to warrant an inspection, or
- in the event of the primary depot not operating or being unable to handle the volume.

The decision to use a secondary facility will be at the discretion of the inspection coordinator.

Any new inspection depot (or change in management) must apply for approval on Summerfruit New Zealand Form - Depot Offshore Verification Inspection Registration, *Appendix 8*.

Each depot must appoint a manager responsible for adherence to OVI requirements and implementation of Work Instruction 1 OPffshore Verification Inspections *Appendix 1*.

An inspection of OVI depots will be conducted by the AsureQuality Programme Co-ordinator with the DAFF Biosecurity officer on arrival to ensure facilities and staff meets required standards.

All inspection depots will hold a copy of, and comply with, the OVI Workplan.

7.3 Exporters and Exporter Agents

Only licensed exporters may participate in the programme. All participating exporters must register with Summerfruit New Zealand for the OVI programme by 31 October each year.

Registrations must include any pre-payment determined by Summerfruit New Zealand.

Exporters must advise which agents (freight forwarders, transporters and coolstores) will be incorporated as part of the exporter's system.

Exporters must ensure freight-forwarders; transporters and coolstores are familiar with Work Instruction 2 - Transport of Summerfruit that has undergone Offshore Verification Inspection by DAFF Biosecurity, *Appendix 1*.

A list of registered exporters is held by AsureQuality and will be provided to the DAFF Biosecurity officer.

8.0 APPROVAL OF PACKHOUSES

Packers must either operate to a quality system approved by MAF(Export Certification Standard - Organisation Requirements) or the fruit from a packhouse must be subjected to phytosanitary inspection by a MAF authorised IVA or approved organisation.

A current register of packhouses supplying fruit for OVI will be maintained by AsureQuality Ltd. The register will be made available to AQIS/MAF on request. Where MAF approval of a packhouse is removed, the DAFF Biosecurity officer will be informed by AsureQuality within 12 hours, and the OVI location depot within two hours.

9.0 PRODUCT IDENTIFICATION

All growers must be registered with Summerfruit New Zealand and the grower's unique identifiers (e.g., PIN or production site identifier) must be listed in the register of the packhouses receiving their Summerfruit.

All field bins of fruit destined for the Australian programme shall be marked/labelled with the correct PIN or production site identifier. For apricots, nectarines, peaches or plums to Western Australia, the bin must be identifiable to the production site registered in that compliance programme.

At packing each box/tray is to be identified with the following details:

- pallet card number
- PIN

All palletised product must be identified with a uniquely numbered pallet card

For apricots, nectarines, peaches or plums destined for Western Australia all packed product must be clearly identified with the correct production site identification code and packhouse. Each carton of packed fruit must only contain fruit from a single production site and be clearly identified with the correct production site identification code and packhouse. This identification must be applied to every carton.

Note 1: If pallet cards are not affixed on arrival in Australia, the pallet will not be considered as having undergone OVI.

Note 2: Stamping or printing of the pallet card number upon individual trays/packs/cards must be in black or blue ink, and be legible. Handwriting pallet card numbers upon trays/packs/cards is not acceptable.

Note 3: It is not permitted to make changes to pallet numbers.

9.1 Breaking Down Pallets

If a pallet is broken down prior to loading into airfreight or sea-freight containers, the following procedure must be completed:

- Prior to un-strapping check to ensure all trays/packs are stamped with the pallet card number
- The original pallet card is to remain with the unshipped pallet and must record details of the consignment(s) dispatched
- The pallet card is to be forwarded when the final balance of the pallet is shipped.

10.0 AQIS INSPECTION DEPOTS

10.1 Inspection Facilities

The following must be provided;

- Inspection work bench, white topped (preferably laminated), and a minimum of 2x1.2m
- lighting over the inspection table (minimum 1000 lux)
- area kept clean and free of other material or equipment, clear of main traffic areas in a no-smoking area
- a power source
- copying facilities
- assistance with obtaining samples
- assistance as required by the DAFF Biosecurity officer *10.2 Requests for Inspection*

Requests for the services of the DAFF Biosecurity officer are to be arranged the day prior to inspection through the inspection co-ordinator.

10.3 Preparation of Consignments

Each consignment will be assembled within a single inspection depot and, where possible, in one place within the depot. All pallets will be accessible and numbers visible.

Note 1: Only summerfruit which is eligible for MAF phytosanitary certification as meeting Australian phytosanitary import requirements may be presented to an officer of the DAFF Biosecurity officer for Offshore inspection.

Note 2: Apricots, nectarines, peaches and plums for Western Australia must have been produced in accordance with the WA compliance programme.

A "Declaration of Intent" (DOI) will be completed by the packhouse manager or nominated personnel prior to the agreed inspection time (refer *Appendix 3*).

The completed DOI must:

- Identify all product by pallet card number in numerical order
- Be legible and typed
- Indicate whether the consignment is to undergo OVI for Western Australia

All packages will be present and checked by the inspection depot manager prior to OVI

Summerfruit put forward for inspection must be in its final packaging

The Inspection Depot is to verify pallets from MAF Approved Organisations or have been subject to end point inspection by an IVA or a MAF Approved Organisation. Enter the organisation's name/pallet numbers on the DOI.

11.0 OFFSHORE VERIFICATION INSPECTIONS

11.1 Verification of Summerfruit

The consignment will be assembled in a manner which enables the DAFF Biosecurity officer to verify that all pallets are present for inspection.

11.2 Sampling and Inspection Procedure

The DAFF Biosecurity officer will undertake an inspection of the consignment listed on the DOI, in accordance with Australian phytosanitary requirements.

Sampling

The DAFF Biosecurity officer shall select (identify) a total number of 1050 fruit from the consignment.

For Western Australia only, this sample shall be drawn on a proportional basis from each production site presented for OVI.

Inspection

700 fruit will be individually inspected for signs of pest or disease. Each fruit shall be examined through a magi lamp with 10% of total fruit subjected to a closer examination by using 10x hand lens.

The number of fruit infested with live pests will be recorded and classified in accordance with the Australian Offshore Verification Inspection Pest Lists from the MAF website located at the following address:

<http://www.biosecurity.govt.nz/regs/exports/plants/pre-clearance>

Any detection of Oriental fruit moth (live or dead) is to be recorded and communicated for consignments of apricots, nectarines, peaches, and plums sourced from orchards registered as "Pest free production sites" for exports into Western Australia.

11.3 Classification of Pests

All pests must be categorized and actioned as per the Summerfruit OVI Pest List, refer MAF web site:

<http://www.biosecurity.govt.nz/regs/exports/plants/pre-clearance>

Note: Categorisations of pests may differ between Western Australia and other states.

Inspection outcomes

If there are zero (0) quarantine pests, the consignment will be cleared (passed).

Detection of quarantine pests

If two (2) or more quarantine pests are found, the inspection lot (the entire fruit covered by the DOI) will be rejected (failed).

If one (1) quarantine pest is found in the 700 unit sample, the inspector will proceed to inspect the remaining 350 pre-selected fruit (unless the packhouse or depot manager elects to voluntarily withdraw the consignment from further inspection).

- If the consignment is withdrawn, write 'withdrawn' on the DOI.
- If no quarantine pests are found in the remaining 350 fruit sample, the consignment is cleared (passed).
- If one (1) or more quarantine pests are found in the remaining 350 fruit sample, the inspection lot (the entire fruit covered by the DOI) is not to be cleared (rejected from exports to Australia).

Detection of Oriental fruit moth

If one Oriental fruit moth (live or dead) is found in consignments of apricots, nectarines peaches, and plums for exports into Western Australia, the consignment is not to be cleared for Western Australia but is eligible for export to other states. Contingency measures are as per Summerfruit to Western Australian Compliance programme (Section 7).

It is requested that the DAFF Biosecurity officer maintains records as per *Appendix 6*.

Unidentified pests

All pests found that are unable to be identified by the DAFF Biosecurity officer, are to be sent to a MAF authorised pest identifier for positive identification. This identification should include the following: Species, Family, order/group, common name, and provide comments on whether it is a plant pest or not, and whether it is native to New Zealand or not.

If the plant pest identified is new to New Zealand, or is a new crop host association, or if OFM is identified from the South Island, the IVA must provide a report to the MAF within one working day of identification. If OFM is identified by the MAF accredited pest identifier, its identity is to be validated as per section 3.8.2 of MAF Standard Plant Export Operations Pest Identification Requirements.

11.4 Pest Identification Service

Pest identification services will be provided by AsureQuality's MAF approved Pest Lab, Lynfield

11.5 Western Australia

Consignments that have undergone OVI for Western Australia are to be marked as WA-suitable by affixing a sticker as having "undergone OVI" indicating that the product has undergone OVI for all states and territories.

Product which does not meet the MPLs for Western Australia, but meets the MPLs for the other Australian states and territories, may still undergo OVI for those states and territories, but must be identified and segregated from product which is suitable for Western Australia. (Refer 12.4 & 12.5). The status of these consignments is indicated by affixing a sticker indicating that the product has undergone OVI but not for WA.

11.6 Certification of Summerfruit

When the **inspection lot (the entire fruit covered by the DOI)** passes inspection the DAFF Biosecurity officer will stamp and sign the DOI. The inspector will clearly mark the DOI as "Pass", Pass (not WA), or "Failed".

The original DOI is retained by the inspector, one copy is forwarded to the AsureQuality Programme Co-ordinator and one copy (exporters copy) is given to the inspection depot on behalf of the exporter. Exporter's copy of the DOI and the packhouse declaration/s must be forwarded to the exporter's agent preparing the export documents. A copy of the Exporters DOI must accompany the phytosanitary certificate.

11.7 Rejection of Summerfruit

"Lots" that fail OVI must be clearly identified with a "**HOLD**" card indicating that the "lot" is rejected for export to Australia.

Rejected product must be physically separated in store from other Summerfruit that are either awaiting OVI or have passed OVI.

Separation distance must be a minimum of 1 metre in all directions under ambient temperature storage conditions, or a minimum of 100mm in all directions in a cool storage environment.

The DAFF Biosecurity officer will clearly mark the DOI "Failed".

All pests, which cause the rejection of consignments, will be sent to AsureQuality's MAF authorised PestLab, Lynfield for identification.

If the consignment comprises more than one packhouse, then all fruit from the offending packhouse may be removed, a new DOI completed and subject to availability of the inspector, a new inspection on produce from non-offending packhouses may be carried out.

Should summerfruit from the offending packhouse comprise more than one grower, then the entire **inspection lot (all the fruit covered by the DOI)** must be removed from exports to Australia.

Summerfruit that has failed an OVI cannot be sent to Australia for on arrival inspection and clearance in Australia. All failed fruit must have undergone a DAFF approved treatment (i.e.fumigation) prior to being represented for another OVI.

Evidence of treatment or disposal of lines to other markets where the summerfruit complies with phytosanitary requirements may be requested.

11.8 Fumigation

Fumigated summerfruit will be reinspected by the DAFF Biosecurity officer.

12.0 POST INSPECTION PRODUCT SECURITY

12.1 General

The OVI status of summerfruit can be identified by aligning pallet card numbers with those recorded on the AQIS Declaration of Intent which has been signed by DAFF Biosecurity officer as having been inspected and passed.

To assist transport operators and freight forwarders to visually identify the OVI status of pallets and correctly implement segregation and post inspection security requirements, stickers will be applied (at OVI depots) to two sides of pallets. Note these stickers are **not** required to accompany the consignments to their export destination.

Consignments which have undergone OVI for all states and territories including Western Australia will be identified with "Undergone Offshore Verification Inspectional states" stickers (for the current season stocks of pre-clearance stickers can be used). Consignments which only meet the requirements of the other Australian states and territories will be identified an OVI/ pre-clearance sticker indicating "Undergone Offshore Verification Inspection (non-WA)".

Summerfruit must be stored and handled by agents registered by the exporter with the AsureQuality Programme Co-ordinator (supplied with the Exporter application).

- Post inspection product security must be maintained during all loading, transporting and unloading operations.
- Any summerfruit removed from OVI security is to be clearly identified by marking the Offshore Verification Inspection sticker "not undergone OVI" and the pallet number is to be advised to the AsureQuality Programme Co-ordinator.

12.2 Packhouses

All summerfruit from growers registered for the Australian programme and registered as Production sites free of Oriental fruit moth for Western Australia, will remain segregated from non registered growers by:

- 100mm spacing within coolstore
- 1 metre spacing outside coolstore
- or physical barrier

12.3 Inspection Depots and Coolstores

Consignments that have undergone OVI will be protected from pest contamination and substitution while held in storage. Summerfruit will be stored:

- in coolstores at temperatures between 0°- 5° Celsius
- OVI and non-OVI summerfruit segregated by a 100mm barrier or physical barrier product e.g. plastic wrapping
- summerfruit that has undergone OVI for Western Australia must be segregated from non-inspected summerfruit for WA by a 100mm barrier or physical barrier product e.g. plastic wrapping
- OVI summerfruit not stored in a coolstore must be segregated by at least 1m from non-OVI summerfruit or any other commodity.

12.4 Transport

Consignments that have undergone OVI will be protected from pest contamination and substitution during transport.

Local Transport

- Consignments that have undergone OVI may be transported together with non-OVI consignments, providing the consignments are segregated by a plastic or other physical barrier.

Export Transport

- Consignments that have undergone OVI and those that have not been inspected by DAFF Biosecurity officer will not be exported in the same export container (sea container, LD-8, P1G etc).
- Consignments that have undergone OVI for Western Australia and those that have not been inspected by DAFF Biosecurity officer for Western Australia will not be exported in the same export container (sea container, LD-8, P1G etc).
- Summerfruit will be loaded with the pallet numbers on boxes/trays visible on the opening of containers.

12.5 Verification of Consignments that have undergone OVI at Loading

Loading of Consignments that have undergone OVI into export containers is the responsibility of the exporter or their agent. The person supervising, verifying and sealing the loadout must be a MAF approved inspector or PIPS verifier, identified within the MAF approved operator's system.

The exporter or their agent is to ensure that procedures are in place to check the accuracy of pallet numbers and related export documents at loading. The exporter must document verification procedures which will be subject to audit by AsureQuality.

Packhouse depots loading pre-cleared consignments will follow Work Instruction for Offshore Verification Inspection Depots. Appendix 1

Pallets broken down into separate export containers will remain certifiable through recognition of pallet numbers stamped on each package of fruit that has undergone OVI..

13.0 CONTROL OF NON-CONFORMING SUPPLIERS

13.1 Non-conforming Summerfruit

Summerfruit which has not been correctly branded will not be accepted for OVI. This includes overstickering/corrections of pallet numbers.

13.2 Non-conforming Growers

All growers which experience a rejection ratio greater than 1 in 11 OVI will be considered to have exceeded acceptable statistical limits. Such grower lines will be required to be end-point consignment inspected by an IVA phytosanitary inspector until confidence in quarantine security is re-established.

Confidence in the offending grower will require evidence that corrective actions have been implemented and successive AsureQuality inspections have been successful.

13.3 Non-conforming OVI

A penalty charge of \$75.00 per hour (minimum 2 hour) will be charged by Summerfruit New Zealand to depots that delay the DAFF Biosecurity officer from efficiently completing inspections to schedule. If a DAFF Biosecurity officer calls upon the assistance of AsureQuality, the depot will be responsible for AsureQuality costs at normal certification rates.

Failure to implement corrective actions will result in suspension of the Depot from the programme.

13.4 Violation of Post Inspection Product Security

Any breach of post inspection product security will result in loss of OVI status of the summerfruit. Failure to implement corrective actions to prevent further breaches of product security will result in suspension of the offender from the OVI/pre-clearance scheme.

13.5 Incorrect Documentation

Summerfruit with incorrect or incomplete documentation will lose its OVI status. Such summerfruit

may be subject to reinspection on arrival at the discretion of DAFF Biosecurity .

13.6 Corrective Action Audits

OVI failures will be subject to traceback by AsureQuality.

13.7 Programme Cancellation

DAFF Biosecurity reserves the right to cancel the programme should the DAFF Biosecurity Officer find serious faults operating within the MAF Export Certification System and this OVI/pre-clearance programme.

The AsureQuality Programme Co-ordinator will keep MAF and Summerfruit New Zealand fully informed on the level of OVI rejections.

14.0 REPORTING

The AsureQuality Programme Co-ordinator will report to MAF on a weekly basis summarising (see *Appendix 2*):

- number of lots examined
- number of lots rejected
- reason for rejections
- corrective actions undertaken.

Any events of a significant nature affecting the integrity or progress of the programme will be reported to MAF by the AsureQuality Programme Co-ordinator as per the event reporting process.

15.0 CERTIFICATION

MAF Phytosanitary certificates and relevant DOIs must accompany each consignment that has undergone OVI for Australia.

MAF Phytosanitary certificates must contain:

- List of pallet numbers in the consignment.
- Additional Declaration: **"Produce as identified by the attached Declaration of Intent reference number to Export Summerfruit has undergone Offshore Verification Inspection in New Zealand"**.
- If destined for Western Australia (other than cherries) the phytosanitary certificate must contain the appropriate production site codes, packhouse information, number of cartons per inspection lot, container and seal numbers, and date and the following additional declaration is also required for all summerfruit,
 - "Stone fruit in this consignment has been sourced from pest free production sites in the South Island and inspected and found free of quarantine pests"
 - or
 - "Stone fruit in this consignment has been sourced from areas of low pest prevalence in the South Island and inspected and found free of quarantine pests"
- or, if the methyl bromide option for Oriental fruit moth is undertaken pre-shipment
 - Stone fruit in this consignment has been fumigated with methyl bromide for Oriental fruit moth and inspected and found free of quarantine pests"

Timber Requirements

Every cargo container that contains timber must meet the requirements as stated in the AQIS "Cargo Containers Quarantine Aspects and Procedures" which can be found at the following website address

<http://www.daff.gov.au/aqis/import/cargo/aspects-procedures>

There are several options for certification that can be followed, these are:

Phytosanitary Certificates or Government Treatment Certificates, which contain the declaration:

“All the wood packaging/ dunnage used in the consignment has been treated and marked with ISPM15 compliant stamps.”

Or

Packing Declarations which contain the declaration:

“All the wood packaging/ dunnage used in the consignment is marked with ISPM 15 compliant stamps.”

Or

Commercial Treatment Certificates, which contain the declaration:

“All the wood packaging/ dunnage has been treated and marked with ISPM 15 compliant stamps identifying the ISMP 15 accredited treatment provider.”

Note: If wooden packaging is not ISPM15 certified but has been treated using an AQIS approved treatment, this can be stated on the Packing Declaration as follows:

“All the timber packing has been treated offshore by an AQIS approved method and acceptable treatment certificates are provided”.

Export documentation must accurately identify the contents of export consignments to avoid rejection in Australia (e.g., pallet card numbers must align).

16.0 RECORDS

The AsureQuality Programme Co-ordinator will hold copies of all records for a minimum of twelve months. Records will be placed on a single file, held in the office of the AsureQuality Programme Co-ordinator.

Records include:

- Declaration of Intent (DOIs), inspection log, OVI failure traceback reports, laboratory reports, corrective action reports.

Appendix 1 **Work Instruction 1**

Offshore Verification Inspections

Responsibility: Depot Manager

Prior to Offshore Verification Inspection:

- Check facilities meet specifications.
- Request DAFF Biosecurity OVI with Inspection Co-ordinator 24 hours before inspection required.
- Assemble consignment for OVI in one location within the packhouse/depot complex.
- Determine whether consignment is intended for Western Australia and indicate this on the DOI.
- Check all pallets are accessible and numbers visible.
- Check all pallets presented for OVI are from packhouses certified by MAF.
- Confirm consignments meet MAF certification requirements (check declaration of conformity).

- Note:**
- Do not present pallets for OVI if labelling is incomplete or adulterated.
 - Record packhouse name and pallet card numbers on the DOI.

Assistance to DAFF Biosecurity officer

The depot may be required to provide the following:

- Assist **DAFF Biosecurity officer** as directed in verification of DOI and assembled consignment.
- Assist **DAFF Biosecurity officer** in transferring selected sample to inspection area.
- Assist with counting of samples as requested by **DAFF Biosecurity officer**.
- If required, organise the packaging, documentation and transport of pest samples to the diagnostic laboratory.
- If the failed consignment comprises more than one packhouse, then all fruit from the offending packhouse may be removed, a new DOI completed and subject to the availability of the inspector, a new inspection may be carried out.
- If the failed summerfruit from the affected packhouse comprises more than one grower, then the offending grower may be removed. The balance of the consignment may be re-submitted providing each grower line is reassessed by the packer (must undertake a multi stage sample per grower).
- For failed grower lines seeking new inspection, confirm approved treatment with **DAFF Biosecurity officer** to reinstate a line.

Summerfruit Security

Inspection Depot and Coolstore:

- Store summerfruit in coolstores when not in transit.
- Inside coolstorage, segregate fruit that has undergone OVI and that is waiting for OVI for Australia or Western Australian consignments that have undergone OVI and those waiting for OVI (and any other fruit consignments destined for other export markets) by a 100 mm barrier or physical barrier product e.g. plastic wrapping
- Apply appropriate stickers to indicate OVI status (note existing pre-clearance sticker stocks may be used in the current season:
 - o "DAFF inspected all states" where cleared for WA as well as other states
 - o "DAFF inspected non-WA" where cleared for all states except WA

- Outside of coolstorage, segregate summerfruit by 1 metre spacing between pre-cleared and non pre-cleared summerfruit or any other plant products or fruit destined for other export markets
- Any summerfruit removed from pre-clearance security is to be clearly identified by marking the pre-clearance sticker "not pre-cleared" and the pallet number is to be advised to the AsureQuality programme Co-ordinator.

Work Instruction 2

Transport of Pre-cleared Summerfruit

Responsibility:

**Depot Manager
Freight Forwarder**

Consignments that have undergone Offshore Verification Inspection (OVI) will be protected from pest contamination during transport by covering.

Local

- Check consignments that have undergone OVI are segregated by a plastic barrier if transported together with non-OVI fruit.
- It is recommended summerfruit that has undergone OVI is enclosed in a plastic barrier so security is maintained as a result of any further downstream freight adjustments.

Summerfruit Security - Transport Depots and Freight Forwarder Coolstores:

- Store summerfruit in coolstores when not in transit.
- Inside coolstorage, segregate fruit that has undergone OVI and that is waiting for OVI for Australia or product that has been cleared for Western Australian (and any other fruit consignments destined for other export markets) by a 100 mm barrier or physical barrier product e.g. plastic wrapping.

Outside of coolstorage, segregate summerfruit by 1 metre spacing between OVI and Non-OVI summerfruit or any other plant products or fruit destined for other export markets.
- Any summerfruit removed from OVI security is to be clearly identified by marking the sticker "not undergone OVI" and the pallet number is to be advised to the AsureQuality Programme Co-ordinator.

Export

- Check consignments that have undergone OVI or that is waiting for OVI or fruit cleared and waiting for clearance for Western Australian are not exported in the same export container.
- Load pallets/packages with the pallet numbers on boxes/trays visible to the opening of the container/s.
- All summerfruit packed for export is to be covered during transportation to prevent contamination by insects/dust, water and exhaust fumes.
- Export containers must be clean and free of extraneous matter.
- All dunnage must be new, clean and free from pests, bark and loose knots.
- A documentation check (DOI to pallet card numbers) at loading must accurately align with pallet card numbers loaded into export vessels (any discrepancy will result in rejection of the consignment in Australia).

Summerfruit Offshore Verification Inspection Report

Week Ending Friday: _____

Report Number: _____

Details of lines inspected for period:

Number of consignments submitted			Number of consignments rejected		
DAFF Biosecurity officer name:	No. Consignments		DAFF Biosecurity officer name:	No. Consignments	
Total			Total		

Details of rejected consignments:

Exporter	Operator (Packhouse)	Grower	DOI No.	Lab Ref.	Reason for rejection	IVA

Corrective Actions:

Comments:

Summerfruit Programme Summary to Date:

(note: year is from 1 July to 30 June)

Total number of consignments inspected	Number of consignments failed	Percentage failed

Name: _____ (AssureQuality Programme Co-ordinator)

Signed: _____

Date: _____

Form to be emailed to:
Vicky Kitekei'aho, MAFVicky.Kitekei'aho@maf.govt.nz

Appendix 3 DECLARATION OF INTENT TO EXPORT SUMMERFRUIT

Depot Manager to Complete for DAFF Biosecurity officer (**Cross out** which does not apply)

Inspection to include Western Australia requirements? YES / NO

Note 1: Product passed for Western Australia can be exported to all states & territories of Australia

Note 2: The WA Compliance Programme requirements are not applicable to cherries

Depot: _____ DOI Number _____

Packhouse	Pallets	Packhouse	Pallets	Packhouse	Pallets

Depot Declaration: "I declare that the produce represented on this document has been produced in accordance with the Summerfruit Offshore Verification Inspection Workplan".

Depot Signature: _____ **Date:** _____

DAFF Biosecurity TO COMPLETE (cross out the options which do not apply)

Result: **Pass** **– Undergone Offshore Verification Inspection for all states & territories including Western Australia**
 Pass (Not WA) **– Undergone Offshore Verification Inspection for all states & territories other than Western Australia**
 Failed **– not Undergone Offshore Verification Inspection**

DAFF Biosecurity officer Name: _____ DAFF Seal

DAFF Biosecurity Signature: _____

Date: _____

Pallet No.s: _____ Growers mark: _____

If Rejected Packerhouse: _____

Reason for Rejection: _____

Appendix 5 **List of Contacts**

Name & Role	Company	Address	Phone	Fax	Mobile
Vicky Kitekei'aho MAF Programme Coordinator	MAF	PO Box 2526 WELLINGTON	04 894 0518	04 894 0662	029 894 0518
Alternative MAF Plant Exports contact	MAF	PO Box 2526 WELLINGTON	04 894 5693	04 894 0662	
Mark Hawker AsureQuality Programme Co-ordinator	AsureQuality Ltd	Private Bag 4718 CHRISTCHURCH	03 358 1744	03 358 6222	021 582735
Marie Dawkins Manager Summerfruit New Zealand	Summerfruit NZ	PO Box 2175 WELLINGTON	04 494 9975	04 494 9989	021 460 200
Stephen Ogden Summerfruit NZ Market Access Manager	Market Access Solutionz Ltd	P O Box 10629 WELLINGTON	04 473 6040	04 473 6041	021 773 502
Sarah Hinton Inspection Co-ordinator (Otago)	Hinton Depot	Chicago St ALEXANDRA	03 448 8231	03 448 6266	

Appendix 6 **DAFF Biosecurity Inspection Records**

It is requested that the DAFF Biosecurity officer maintains the following records:

1. A copy of each DOI and pest identification records are forwarded to the AsureQuality Programme Co-ordinator each Friday on completion of inspections.
2. Should a line fail inspection that the offending grower, packer, pallet numbers, cause of rejection and the number of defective items be recorded on the DAFF Biosecurity Pest Interception Checklist (Appendix 7) and given as soon as possible to the local AsureQuality Limited Field Officer.
3. Should a line fail inspection, the AsureQuality Programme Co-ordinator is faxed a copy of the failed DOI within 24 hours of the inspection. Note all quarantine pests must be verified by the laboratory.
4. Complete the OVI log Appendix 4 after each inspection. This log is to be forwarded to the AsureQuality Programme Co-ordinator.
5. Record "wasted" time caused by OVI depot poor organisation or incompetence.

CHECKLIST**DAFF BIOSECURITY PEST INTERCEPTION****Completed by AQIS Officer:**

Date: _____ DOI Number _____

Pallet Number: _____

Offending Grower: _____

Offending packhouse: _____

Pest: _____ Number: _____

Sample Size: 700 1050 **Please attach copy of DAFF Biosecurity inspection record and DOI then give to AsureQuality Ltd as soon as possible**DAFF Biosecurity Officer:
_____**AsureQuality Field officer to complete:**Pest sent for identification: Lab confirmation confirmed:

Species: _____

Corrective Action Audit completed:

SER Number: _____

Copy of Audit sent to Programme Co-ordinator: Result of corrective action reported to AQIS Officer:

AsureQuality Ltd Officer: _____ Date: _____

**Appendix 8 Registration for Australia Offshore Verification Inspection
Depots**
(for new depots or change in contact details)

Inspection Depot Name: _____

Location: _____

Phone: _____ Facsimile: _____ Cell Phone: _____

Inspection Depot Manager/s _____

Persons authorised to prepare consignments for inspection:
(Includes arrangements of inspections, assembly of consignments, documentation and corrective actions)

