

## Important: Please read before completing your Application

*Please keep these notes. Detach prior to sending the rest of the application to MAF.*

1. It takes about 10 working days to process a **complete** import application once all the correct documentation has been received. Please submit all the required documentation with your application. We recommend sending the signed and completed import application at least **6 weeks** prior to departure to allow time for processing.
2. Original documents are not required to issue the permit.
3. You may send your application and documents via email attachments, fax or post as listed on the import application. Sending your application by email attachments is the most efficient and preferred method. Please use only one method as this will prevent import application double-up.
4. Please ensure you have read and understood both the [Import Health Standard and Guidance Document for Cats and Dogs](#). The dogs and cats [FAQs](#) are very helpful, and are intended to clarify most questions pet importers may have.
5. **Instructions on how to submit a complete import application.**

<b>Importer details</b>	The importer details can be either your current physical overseas address, or the address you intend to reside in New Zealand.
<b>Exporter details</b>	The exporter details must be an international address. This can either be your living address (the pet owner), the person looking after your pet, or the pet transport company.
<b>Country of origin</b>	The country your pet(s) has continuously resided in for six months prior to export to New Zealand.
<b>Permit will be emailed to the following</b>	Your permit will be emailed to the provided email address(es). An email copy is acceptable for importation into New Zealand.
<b>Description of animals(s)</b>	Multiple pets that are travelling and arriving at the same time can be listed on one import permit.  Be sure to double-check the microchip number is listed correctly on the import application, tests and treatment results.  If your pet has more than one microchip, then list all microchips in the 'microchip number' field.
<b>Quarantine facilities</b>	Please contact the quarantine facilities for information on cost, services, visiting hours, etc. These are MAF-approved facilities and are privately operated. Once you have selected the facility of your choice, you must submit the quarantine booking confirmation with your import application.
<b>How long is my permit valid for?</b>	<b>The import permit is valid from the entry date for 10 days.</b> The entry date is based on the quarantine booking confirmation. Hence, you have a 10 day window to import your pet(s) provided all the tests and treatments

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	<p>are valid at the time of export to New Zealand.</p> <p>Should you pet(s) be rescheduled to arrived later than the entry date (but not the expiration date) listed on the import permit, you must inform the quarantine facility of this change to ensure that space is available at the quarantine facility for the entire quarantine period.</p> <p>Should your pet(s) be rescheduled to arrive earlier than the entry date or after the expiration date listed on the import permit, then you will need to apply for a new permit. If this is required, please send an email request for MAF to process a new permit. This email should include:</p> <ul style="list-style-type: none"> <li><input type="checkbox"/> an updated booking confirmation with the new arrival date</li> <li><input type="checkbox"/> a copy of your existing permit</li> <li><input type="checkbox"/> payment details for \$166.62 (including card holder's name and expiration date).</li> </ul>
<b>Payment details &amp; importer declaration</b>	Please be sure to sign these sections as your application will not be processed without signatures. Electronic signatures are acceptable.

## 6. If you are importing an assistance or guide dog

Please read the “Assistance Dogs” section in the Import Health Standard and the Guidance Document.

<b>7. APPLICATION CHECKLIST</b>	
<p>Ensure you have submitted these required documentation with your application. Failure to do so may result in delays in processing of application.</p> <p>Please complete the following checklist (<i>tick when complete</i>):</p>	
<input type="checkbox"/>	Quarantine booking confirmation from a MAF approved quarantine facility confirming availability of space for the animal(s) at the time of importation.
<input type="checkbox"/>	For assistance dogs: Official documentation from a member school of the International Federation of Guide Dog Schools or from a recognised and accredited assistance organisation that states that the dog has been in the service of its handler at and/or under the supervision of the school for at least six months prior to the date of importation.

***Application for Permit to Import  
Cats & Dogs from countries recognised as  
Rabies Free (including the Pacific Islands)***



Issued pursuant to the Biosecurity Act, 1993, Section 22

It takes approximately 10 working days to issue a permit. Failure to provide a complete application may delay the processing time. We recommend applying six weeks before import.

The import permit is only part of the importation procedure. Please read and comply with the [Import Health Standard for Cats and Dogs](#) and the [Guidance Document](#).

Date Submitted	(day/month/year)
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<b>Importer details</b>	(Please use exporter address if New Zealand address unknown)
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<b>Title</b>	<b>Given name(s)</b>	<b>Surname</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>

**Address**

  

<b>Suburb/City</b>	<b>State</b>	<b>Postcode</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Country</b>	<b>Email</b>
<input type="text"/>	<input type="text"/>

<b>Work phone</b>	<b>Home phone</b>	<b>Fax</b>	<b>Mobile</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Exporter details</b>	(Exporting country details – international address required)
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<b>Title</b>	<b>Given name(s)</b>	<b>Surname</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Pet transport company (if applicable)</b>	<b>Company contact person</b>
<input type="text"/>	<input type="text"/>

**Address**

<b>Suburb/City</b>	<b>State</b>	<b>Postcode</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Country</b>	<b>Email</b>
<input type="text"/>	<input type="text"/>

<b>Work phone</b>	<b>Home phone</b>	<b>Fax</b>	<b>Mobile</b>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

<b>Country of origin</b>
<input type="text"/>

<b>Permit will be emailed to the following</b>
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<b>Email</b>	<input type="text"/>
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## APPLICATION TO IMPORT DOGS & CATS

Description of Animal/s					
Species*	Breed**	Microchip number (ISO approved)	Age	Sex (M/F)	Neutered or entire (N/E)

\* Must be members of the species *Canis familiaris* (domestic dog) and *Felis catis* (domestic cat).

\*\* Dogs of the following breeds (including crosses of these breeds) cannot be imported unless previously registered in New Zealand: American Pit Bull Terrier, Dogo Argentino, Japanese Tosa, Brazilian Fila, and Perro de Presa Canario.

## APPLICATION TO IMPORT DOGS & CATS

### Importer declaration

#### Privacy Act 1993

The information on this form is required to enable the Director-General of Agriculture and Forestry, or a duly authorised delegate, to consider whether or not to issue a permit under section 22(2) of the Biosecurity Act 1993. The agency collecting and holding this information is: Animal Import/Export Team, MAF Biosecurity New Zealand, Pastoral House, 25 The Terrace, PO Box 2526, Wellington 6140. Ph: +64 4 894 0100, Fax: +64 4 894 0733. You have rights of access to, and correction of, personal information supplied in this form as provided by the information privacy principles in section 6 of the Privacy Act 1993. In addition it is your responsibility to ensure that your consignments comply with the Hazardous Substances & New Organism Act 1993, Convention of International Trade in Endangered Species requirements, and New Zealand Customs Service requirements.

I/we agree to indemnify MAF against all costs, whether commission, legal fees or otherwise incurred by MAF or MAF's duly authorised agents relating to the recovery of any monies, goods or services owed by me/us to MAF. I/we irrevocably authorise any person or company to provide MAF with such information as MAF may require in response to MAF's credit enquiries. I/we further authorise MAF to furnish to any third party details of this application and any subsequent dealings that I/we may have with MAF as a result of the application being actioned by MAF.

I/we declare that the information provided in this application is true and accurate to the best of my/our knowledge.

**Signature**

**Date** (day/month/year)

**(Permit application will not be accepted without signature)**

**Print name**

### Payment details – Please tick preferred option below

Cheque enclosed for \$166.62 NZ\*

Credit card details for \$166.62 NZ\*

(Visa or Mastercard only)

**Exp**

Name of cardholder:

Signature:

\* This charge is based on the hourly rate confirmed in the Biosecurity Cost Regulations 2010. Please note the fee of NZ\$166.62 is associated with the processing of a permit application, regardless of issue status, and is payable on demand. The importer accepts full responsibility for all costs associated with the importation of the animal/s. Cheques should be made payable to **Biosecurity New Zealand**.

**Please send this signed application by post, e-mail, or FAX to:** (Sending by email attachments is the preferred method, and original documents are not required)

Animal Imports

Fax: +64 4 894 0733

MAF Biosecurity New Zealand

E-mail: [animalimports@maf.govt.nz](mailto:animalimports@maf.govt.nz)

PO Box 2526, Wellington 6011

Tel: +64 4 894 0100

Web: [www.biosecurity.govt.nz](http://www.biosecurity.govt.nz)

**APPLICATION TO IMPORT DOGS & CATS**  
**Quarantine Facilities**

**For both cats and dogs:**

**Qualified Pet Services**

150 Airfield Road  
Takanini  
Auckland  
New Zealand  
Proprietors: Vicky and John Lee  
Ph +64 9 299 9539  
Fax +64 9 299 9539  
E-mail [services@qualifiedpet.co.nz](mailto:services@qualifiedpet.co.nz)  
Website [www.qualifiedpet.co.nz](http://www.qualifiedpet.co.nz)

**Pethaven Quarantine Services**

71a Homestead Road  
RD 1 Pokeno  
Auckland  
New Zealand  
Proprietor: Robyn van den Brink  
Ph + 64 9 233 6301  
Fax +64 9 233 6302  
E-mail [pethaven@xtra.co.nz](mailto:pethaven@xtra.co.nz)  
Website [www.pethavenkennels.co.nz](http://www.pethavenkennels.co.nz)

**Canterbury Quarantine Services Ltd**

Highfield Road  
Aylesbury  
PO Box 23158  
Christchurch  
New Zealand  
Proprietors: Mark and Karen Bayliss  
Ph +64 3 318 1279  
Fax +64 3 318 1289  
Email: [wumba@xtra.co.nz](mailto:wumba@xtra.co.nz)  
Website [www.canterburyquarantine.co.nz](http://www.canterburyquarantine.co.nz)

**Shado-Lans Quarantine Facility**

773 State Highway One  
RD 31  
Levin  
New Zealand  
Proprietors: Denise and John Clark  
Ph +64 6 362 6184  
Fax +64 6 362 6185  
Email: [shado-lans@xtra.co.nz](mailto:shado-lans@xtra.co.nz)  
Website [www.shado-lans.co.nz](http://www.shado-lans.co.nz)

**For cats only:**

**Pussy Cat Lodge**

29 Crowther Street  
Avondale  
Auckland  
New Zealand  
Proprietor: Gary Burch  
Ph +64 9 828 3410  
Fax +64 9 828 0455  
E-mail [trovan@xtra.co.nz](mailto:trovan@xtra.co.nz)  
Website [www.pussycatlodge.com](http://www.pussycatlodge.com)