



Homekill and Recreational Catch Service Provider Records

28 February 2022

TITLE

Animal Products Notice: Homekill and Recreational Catch Service Provider Records

COMMENCEMENT

This Animal Products Notice comes into force on 1 July 2022

REVOCATION

This Animal Products Notice revokes and replaces the Animal Products Notice: Homekill and Recreational Catch Service Provider Records dated 27 January 2015.

ISSUING AUTHORITY

This Animal Products Notice is issued pursuant to section 167 (1) and Schedule 1, clause 3 (3) of the Animal Products Act 1999 for the purposes of section 77H.

Dated at Wellington, 28 February 2022

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(acting under delegated authority of the Director-General)

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Introduction

This introduction is not part of the Notice, but is intended to indicate its general effect.

Purpose

To set the requirements for records to be kept by listed homekill and recreational catch service providers.

Background

- (1) Listed homekill and recreational catch service providers are required to keep certain records to ensure compliance with the Act and enable the tracing of animal material or animal product they kill or process.
- (2) The Animal Products Act requires records to be available at all reasonable times for inspection by Animal Product Officers or the Director-General of the Ministry for Primary Industries and any other personas required to be made available to under Regulations or Notices.

Who should read this Notice?

This Notice applies to homekill and recreational catch service providers who are listed under section 76 of the Animal Products Act 1999.

Why is this important?

- (1) Listed homekill and recreational catch service providers must keep records to confirm that they are authorised to kill or process an animal. This includes keeping records to establish that in the case of homekill, the animal owner has been actively engaged in the day-to-day maintenance of the animal (or animals of a similar kind) for a 28 day period immediately before the animal is killed or processed. Records also allow for the traceability of animal material and product, and assist in ensuring that homekill and recreational catch products are not traded or exported, or mingled with animal material or product that are for trade or export.
- (2) A failure to comply with this Notice, without reasonable excuse, is an offence under section 135(1)(c) of the Act.

Document history

This Notice replaces the Animal Products Notice: Homekill and Recreational Catch Service Provider Records dated 27 January 2015.

Part 1: Requirements

1.1 Application

- (1) This Notice applies to persons who are listed as homekill and recreational catch service providers under section 76 of the Animal Products Act.

1.2 Definitions

- (1) In this Notice, unless the context otherwise requires:
animal owner includes a person who has captured, taken or harvested a wild animal.
- (2) Any terms defined in the Animal Products Act 1999 or Regulations made under that Act and used, but not defined in this Notice have the same meaning given in the Act or those Regulations.

1.3 Records

- (1) A homekill and recreational catch service provider must keep records in relation to any animal material or product that the service provider receives, kills or processes.
- (2) The records must specify or include all of the following information:
 - a) the name, physical address and contact details of the animal owner for which the service is provided and, if different, the name, physical address and contact details of the person presenting the animal;
 - b) the date the service was provided;
 - c) a description of the service provided;
 - d) where the services were provided, and if the service provider killed the animal at a location other than the service provider's premises or place, where the animal was killed;
 - e) the number of animals killed or processed and the species of each animal;
 - f) what (if any) animal material or product was transferred to another listed homekill and recreational catch service provider;
 - g) what animal material or product (including non-edible parts) was returned to the animal owner;
 - h) the number of hides and skins that were disposed of or supplied to another person (for example a tannery, agent or transporter) and the name and address of that person and the date on which the hides and skins were disposed of or supplied; and
 - i) what other non-edible animal material or product was:
 - i) disposed of as waste and, where appropriate, the location or name and address of the waste disposal facility; or
 - ii) supplied to another person (for example a renderer, agent or transporter), and the name and address of that person and the date on which the material or product was supplied.
- (3) In relation to homekill, the service provider must also record whether the person presenting the animal:
 - a) has been actively engaged in the day to day maintenance of the animal (or animals of the same kind) for at least 28 days immediately prior to the killing of the animal; or
 - b) is another listed homekill and / or recreational catch service provider.
- (4) Records required by this Notice must be kept up to date and for a period of 4 years.