

Application Form AP33 Certification of Supplier of Wild/Game Estate Animals

Before you start, let's check that you have everything you need:

- You are filling in this form because you are applying for certification as certified suppliers or certified game estate suppliers under the [Animal Products Notice: Specifications for Products Intended for Human Consumption](#).
- You are required to attach evidence to this form that you have passed an MPI certified-supplier test for wild animals and/or game estate animals.
- The application fee according to the payment section of this form.
Note: all fees on this form are inclusive of GST.

Read these notes before you start filling out the form:

- Listing of certain game estates with the Director-General of the Ministry for Primary Industries is required under section 65D of the Animal Products Act 1999.
- To become a certified supplier you need to pass a MPI certified-supplier test for wild animals or game estate animals, or both. To remain certified, you need to re-sit the test every two years. It is your responsibility to renew your listing every two years.
- An annual verification of your game estate is required to maintain your game estate listing.



- This icon is used when you need to make a decision. The question will help you decide whether you need to complete a particular section.
- Throughout this form you will need to tick boxes that look like this: . A checked box indicates a 'yes' answer.
- Send the completed application form together with the fee and any other documentation required (see below) to MPI at the above address. We prefer email files. Processing time is up to 20 working days from the time we determine that your application is complete.
- If there are any changes to the details provided in this application after the application has been sent to MPI, you must promptly inform us of the changes in writing.

Frequently used terms

Game Estate = A game estate is a place within which animals are kept (whether all of the time or only some of the time), as if in the wild, for the purpose of providing opportunities for persons to hunt or catch them as recreational catch as if in the wild, being animals of a species, kind, or description specified for the purposes of this section by notice under section 167.

GST = Goods and services tax

MPI = Ministry for Primary Industries

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Question A: Is this a new or renewal application for supplier of wild/game estate animals?

- New → Go straight to Section 2
 Renewal → Complete Section 1

1. Business Identification (renewals only) Your unique business identification which is 3-10 characters in length.	
Business ID:	

2. Applicant Details Must be an individual person's name, cannot be a company name or partnership.	
Active billing details Provide the current accounts payables email address to which the invoices should be emailed	

3. Business Address and Contact Details			
Street/Physical (location of actual premises)		Postal, including post code (for communication)	
Phone		Mobile	
Email	By entering an email address you consent to being sent information and notifications electronically, if required.		

4. Supporting Documentation Provide evidence of having passed the applicable certification test/s. Tick as appropriate.	
<input type="checkbox"/> Game estate animals certification	<input type="checkbox"/> Wild animals certification



5. Applicant Statement			
I confirm that:			
<ol style="list-style-type: none"> 1. I am authorised to make this application as the Applicant, or a person with legal authority to act on behalf of the Applicant; and 2. The information supplied in this application is truthful and accurate to the best of my knowledge; and 3. There is no other information I am aware of that affects my ability to perform the operation for which I have applied to be certified; and 4. I have not been convicted, whether in New Zealand or overseas, of any offence relating to fraud or dishonesty, or relating to activities of a kind (whether in New Zealand or elsewhere) that are regulated under the Animal Products Act 1999, except as are disclosed to the Ministry for Primary Industries with this application. NB: applicants do not have to disclose convictions that are eligible to be concealed under the Criminal Records (Clean Slate) Act 2004. For further information, refer to https://www.justice.govt.nz/criminal-records/clean-slate/; and 5. I understand that if there are future, ongoing levies or charges for business activity MPI will send me an invoice for these charges. Any late or non-payment may result in a penalty fee, lodgement with a credit collection agent and/or withdrawal of service. 			
Name		Job Title	
Signature		Date	

6. MPI Service Charge			
ON PAYMENT THIS BECOMES A TAX INVOICE GST No: 64-558-838			
FEE: \$155.25 incl. GST for new or renewal applications.			
PAYMENT OPTIONS: Payments comprising multiple fees must be supported by a remittance advice. Attach your advice to this application or send it separately to: MPI Approvals, PO Box 2526, Wellington 6140.			
MPI does not accept cash. Payment must be made using one of the following methods. Please tick and fill in the appropriate section.			
<input type="checkbox"/> DIRECT CREDIT: <ol style="list-style-type: none"> 1. Pay into Bank Account no. 03 0049 0001709 002 2. In the 'Reference' details, put the code: HUNTER 3. Enter the date of deposit and your name (payee) on this form below: 			
Date of Deposit		Your Name (Payee)	
<input type="checkbox"/> CHEQUE: <ol style="list-style-type: none"> 1. Make the cheque payable to Ministry for Primary Industries. 2. Attach the cheque to this application. 			
<input type="checkbox"/> CREDIT CARD: <ol style="list-style-type: none"> 1. To pay by credit card (Visa or MasterCard) go to https://www.mpi.govt.nz/food-safety/payments and follow the instructions. 			

7. Final Checklist
Have you:
<input type="checkbox"/> Read and understood this form?
<input type="checkbox"/> Filled this form in completely?
<input type="checkbox"/> Provided required documentation (section 4)?
<input type="checkbox"/> Read and signed the Applicant Statement (section 5)?
<input type="checkbox"/> Indicated how the fee will be paid for this application and, if required, attached a cheque (section 6)?

Collection of Information

Collection of Personal Information

Pursuant to Principle 3 of the Privacy Act 1993, we advise that:

- This information is being collected for the purpose of certifying a supplier of wild/game estate animal material under the Animal Products (Specifications for Products Intended for Human Consumption) Notice 2004 and any subsequent amendments; and
- The recipient of this information, which is the agency that will collect and hold the information, is the Ministry for Primary Industries, PO Box 2526, Wellington 6140; and
- Some of the information collected will be displayed on a public register; and
- The collection of information is authorised under clauses 43 and 49 of the Animal Products (Specifications for Products Intended for Human Consumption) Notice 2004 and any subsequent amendments. The provision of this information is necessary in order to process an application for registration; and
- The supply of this information is voluntary; and
- Failure to provide the requested information is likely to result in a return of this application form to the applicant and may ultimately result in a refusal to certify; and
- Under Principles 6 and 7 of the Privacy Act 1993, you have the right of access to, and correction of, any personal information that you have provided.

Collection of Official Information

All information provided to the Ministry for Primary Industries is official information and may be subject to a request made under the Official Information Act 1982.

If a request is made under that Act for information you have provided in this application, the Ministry for Primary Industries will consider any such request, taking into account its obligations under the Official Information Act 1982 and any other applicable legislation.