



Application Form AP45

Bivalve Molluscan Shellfish Sorting Shed Operator Listing

New

Renewal

- Listing as a Bivalve Molluscan Shellfish (BMS) Sorting Shed Operator with the Director-General of the Ministry for Primary Industries is required under regulation 48 of the Animal Products (Regulated Control Scheme – Bivalve Molluscan Shellfish) Regulations 2006. Refer to application form guidelines for more information on completion of this form.
- Send the completed application form together with the fee and any other documentation required (see below) to the Ministry for Primary Industries at the above address. We prefer email files.
- If there are any changes to the details provided in this application after the application has been submitted, you must promptly inform the Ministry for Primary Industries of the changes in writing.
- Refer to the Privacy Act 1993 and Official Information Act 1982 notices at the end of this form regarding collection of information by the Ministry for Primary Industries.

| 1. Business Identification | |
|---|--|
| A unique identifier must be assigned to each BMS sorting shed operator. Please choose 2 business identifiers in case your first choice is not available. Identifiers must have at least 3, and no more than 10, characters, with at least 1 numeric character and no leading zeros. | |
| ID (New or existing) First choice | |
| Second choice | |

| 2. Full Legal Name of Operator |
|---|
| Registered company name or partnership names (including the trading name) or individual name. Attach a copy of the company name registration from the New Zealand Companies office (www.companies.govt.nz) |
| |

| 3. Business Address and Contact Details | | | |
|---|--|---|---|
| Street/Physical (location of actual premises) | | Postal, including post code (for communication) | |
| | | | |
| Tel | | Mobile | |
| Fax | | Email | By entering an email address you consent to being sent information and notifications electronically, if required. |
| | | | |

| 4. Registered Company Address and Contact Details | | |
|--|-----|--|
| Only complete if the applicant is a registered company and the registered office address is different from the physical/business address in section 3. | | |
| | Tel | |
| | Fax | |

5. Place or Area of Operations

List details for all BMS sorting sheds. Please list an alternative ID for each shed in the event that the number chosen has been allocated.

| Location | ID Number | ID No. (alternative) |
|----------|-----------|----------------------|
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6. Minimum Documentation Requirements

Send in all the required documents. Your application will not be processed until all documents are received.

Initial verification report for each BMS sorting shed

7. Applicant Statement

I confirm that:

1. I am authorised to make this application as the BMS Sorting Shed Operator or a person with legal authority to act on behalf of the BMS Sorting Shed Operator; and
2. The information supplied in this application is truthful and accurate to the best of my knowledge.

| | | | |
|------------------|--|------------------|--|
| Name | | Job Title | |
| Signature | | Date | |

Collection of Information

Collection of Personal Information

Pursuant to Principle 3 of the Privacy Act 1993, we advise that:

- This information is being collected for the purpose of listing as a BMS Sorting Shed Operator under the Animal Products (Regulated Control Scheme – Bivalve Molluscan Shellfish) Regulations 2006; and
- The recipient of this information, which is the agency that will collect and hold the information, is the Ministry for Primary Industries, PO Box 2526, Wellington 6140; and
- Some of the information collected will be displayed on a public register; and
- The collection of information is authorised under regulation 50 of the Animal Products (Regulated Control Scheme – Bivalve Molluscan Shellfish) Regulations 2006. The provision of this information is necessary in order to process an application for registration; and
- The supply of this information is voluntary; and
- Failure to provide the requested information is likely to result in a return of this application form to the applicant and may ultimately result in a refusal to register, in accordance with regulation 52 of the Animal Products (Regulated Control Scheme – Bivalve Molluscan Shellfish) Regulations 2006; and
- Under Principles 6 and 7 of the Privacy Act 1993, you have the right of access to, and correction of, any personal information that you have provided.

Collection of Official Information

All information provided to the Ministry for Primary Industries is official information and may be subject to a request made under the Official Information Act 1982.

If a request is made under that Act for information you have provided in this application, the Ministry for Primary Industries will consider any such request, taking into account its obligations under the Official Information Act 1982 and any other applicable legislation.