



# Approved official templates for food control plans developed by third parties

Templates approved under section 40

29 March 2018

## **TITLE**

Food Notice: Approved official templates for food control plans developed by third parties

## **COMMENCEMENT**

This Food Notice comes into force on 29 March 2018

## **ISSUING AUTHORITY**

This Food Notice is issued under sections 40, 405 and 406(1)(b) of the Food Act 2014.

Dated at Wellington, this 29 March 2018

[signed and dated]

Peter Thomson  
Director Plants, Food & Environment  
Regulation & Assurance  
Ministry for Primary Industries  
(acting under delegated authority of the Director-General)

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## Introduction

This introduction is not part of the Food Notice, but is intended to indicate its general effect.

## Purpose

The purpose of this Notice is for the chief executive (CE) of the Ministry for Primary Industries (MPI) to approve food control plan templates or models, which have been developed by a person other than the CE (for example a person representing a food industry, or the Director of a group of food businesses).

## Background

The purposes of the Food Act 2014 (the Act) include achieving the safety and suitability of food for sale, maintaining confidence in New Zealand's food safety regime and providing for risk-based measures that minimise and manage risks to public health.

Section 40 of the Act allows the CE of MPI to:

- approve templates or models developed by people other than the CE for up to 3 years;
- set conditions subject to which approval is given;
- issue a new Notice approving a template or model for a further period of up to 3 years;
- issue a Notice suspending or withdrawing approval of a template or model.

An approved template or model can be used by a food business operating within the scope of the template or model as the basis for the business's food control plan (FCP).

The approved templates or models, listed in the Schedule of this Notice, have been evaluated by MPI to ensure they meet the requirements of the Act. Before approving a template for use, the CE of MPI must be satisfied that the template or model enables the operator to produce safe and suitable food, and includes:

- all hazards that are reasonably likely to occur;
- the controls for those hazards;
- the monitoring of appropriate limits;
- any necessary corrective action.

## Who should read this Food Notice?

This Notice applies to all food industries or businesses who choose to use an approved template or model from the Schedule.

## Why is this important?

FCPs must meet the requirements of the Act. When an industry or business bases its FCP on an approved template or model, the content of the FCP must be sufficient to enable an operator to manage food safety hazards that may reasonably be expected to arise, and produce safe and suitable food. MPI evaluates templates and models submitted for approval to determine whether, if procedures in the template or model are followed, food will be safe and suitable.

The Schedule in this Notice lists all of the templates and models which have been approved by the CE of MPI.

## Other information

The information contained in boxes throughout this document is for guidance and is not part of the requirements.

## Part 1: Requirements

### 1.1 Application

- (1) This Notice applies to all food industry groups or food businesses listed in the Schedule of this Notice.

### 1.2 Definitions

- (1) In this Notice:

**Act** means the Food Act 2014

**CE** means the chief executive of the Ministry for Primary Industries

**MPI** means the Ministry for Primary Industries which is the Ministry responsible for administering the Food Act 2014.

- (2) All terms used in this Notice and that are defined in the Act or Food Regulations 2015, but not defined in this Notice, have the same meaning as in that Act or Regulations.

### 1.3 Requirements for all approved templates or models

- (1) An approval must end within:
  - a) 3 years from the date of approval; or
  - b) a shorter period specified by the CE.

#### Guidance

- The dates on which the approval starts and ends are listed in the Schedule of this Notice.

- (2) Specific conditions for each approved template (if any) are set out in the Schedule of this Notice.
- (3) The CE may issue a new Notice to reapprove a template or model for a period no longer than three years.

### 1.4 Suspension or withdrawal of an approved template

- (1) The CE of MPI may suspend or withdraw an approved template or model if:
  - a) food safety concerns are identified; or
  - b) the plan no longer meets food safety requirements.

## Schedule 1: Approved templates and models

MPI ID	Name of industry group/organisation or food business	Contact person and email	Approval start date	Approval end date	Conditions specific to this template	Type of verifier
S40-00001	Bakery Industry Association of New Zealand	Kevin Gilbert kevin@bianz.co.nz	29 March 2018	29 March 2021	<ul style="list-style-type: none"><li>The template cannot be amended.</li></ul>	<ul style="list-style-type: none"><li>Businesses using this template must engage a verifier that is recognised to verify a custom food control plan.</li></ul>

## Schedule 2: Document history

No.	Version Date	Section Changed	Change(s) Description
1.	29 March 2018	N/A	New Notice