

**APPENDIX - RMPP Management Action in Response to Programme Progress Review
Recommendations**

Area	Recommendation	Ref	Report Priority	RMPP Management Action	Status
People and Capability Project	Drive engagement with programme providers to encourage them to develop plans for their funding post RMPP by mid-2018.	P1	Low	RMPP developing "Exit Strategies" for each project for Partner consideration. This will form a component of the PSG 2018 Strategy Planning Meeting scheduled for 31 May 2018.	Underway
	Monitor and manage the workload in the People and Capability work-stream so that resources are not overstretched at a time when facilitator training for the RMPP Action Network is critical.	P2	Low	Being monitored and managed accordingly.	Complete
	Reinforce RMPP's branding in programme delivery.	P3	Low	All collateral material is vetted by Communications' function for style and content consistency including branding. Third party supplier contracts amended to add attribution to RMPP as a contractual requirement.	Complete
Data and Integration Project	Review DataLinker critically and evaluate its cost-benefit analysis given the uncertainties around potential uptake. Decide in consultation with co-developer Dairy NZ whether to continue, modify or terminate the project.	D1	High	DataLinker Board provided update on uptake and value proposition in April. Decision on additional funding by PSG in May 2018.	Underway
	Formally close Rapid Group Weighing.	D2	Low	Scanning international market for potential solutions subject to decision to formally close project.	Underway

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	Monitor technology developments in the sector, including Farmax and FarmIQ, relative to this work-stream's activity, and provide a short quarterly update on technology to partners as part of the stakeholder engagement strategy.	D3	Low	Agreed.	Underway
	Review the proposed benchmarks urgently with B+LNZ and a small group of farm advisers to confirm relevancy and secure buy-in, revising if necessary.	D4	Medium	KPIs developed including method of calculation, on-line tools and other supporting collateral material.	Underway
Red Meat Story Project	The evidence provision role will need a new home after RMPP. A decision as to where the role should sit, and the exclusion of the Red Meat Story from RMPP as a project should be brought forward.	R1	Low	B+LNZ accountable for roll-out of Red Meat Story.	Complete
Farm Assurance Project	Formalise post-RMPP arrangements.	F1	Low	Arrangements to be included in RMPP "Exit Strategies" being developed.	Underway
Pilot Farm	Continue the pilot programme using the action learning process (the plan-do-evaluate-reflect cycle) to inform the broader roll-out of extension.	X1	Low	Current programme and funding concludes on 30 June 2018. Default is that Pilot Farms will become part of RMPP Action Network. Any proposal to continue programme will be considered as part of PSG Strategy Day on 31 May 2018.	Underway
	Encourage better communication flows in meat companies (beyond the two currently very engaged).	X2	Low	Component of stakeholder engagement function to be delivered by Stakeholder Engagement Manager role.	Underway

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Roll Out	Groups should include up to 15 or 16 individual people (generally from 7 to 9 farm businesses); within that envelope there needs to be flexibility in the number of farm operations to take account of, for example, large iwi operations sending multiple representatives.	X3	Medium	Agreed and happening - Policy allows <i>"for group size between 7 and 9 farm businesses, with flexibility to be smaller by exception where appropriate"</i> .	Complete
	Create better understanding between PSG (governance) and Management by creating more opportunities for PSG and the RMPP Action Network team to focus and engage on roll-out challenges.	X4	High	RMPP Action Network Sub-committee of PSG members providing guidance to RMPP Action Network Project Manager.	Complete
	The pilot has clarified extension expectations of the meat companies; more work is needed to determine how best to work with farm professionals effectively.	X5	High	Stakeholder Engagement Plan developed and RMPP staff position created to ensure overall accountability for sustained update by partners, rural professionals and farmers. B+LNZ Extension Managers engaged to provide support to Rural Professionals.	Underway
	Produce a "road map" for the RMPP Action Network roll-out that integrates the various elements into a single picture to be used as a basis for monitoring and evaluation by Management and PSG.	X6	High	"Road map" developed linking Annual Plan milestones (including RMPP Action Network) against the 24 discrete projects within the four Outcome Logic Model activities and outputs. Basis for on-going overall programme monitoring.	Complete
Governance	Create a Responsibility, Accountability, Consultation and Information (RACI) matrix to address the lack of clarity of roles between PSG, AG, PAC and management.	G1	High	RACI matrix considered and approved at the PSG 19 February 2018 meeting.	Complete

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	Change frequency of PSG meetings to every two months (or quarterly).	G2	High	Arbitrary nature of recommendation not accepted. PSG meetings held at intervals required to meet governance obligations including RMPP reporting requirements.	Complete
	Replace the existing Advisory Group with an RMPP Action Network Advisory Group, submitting recommendations to management and informing PSG when appropriate.	G3	Medium	Do not agree with recommendation. RMPP Action Network Advisory Group is subcommittee of RMPP members providing guidance to RMPP Project Manager. Advisory Group consisting of Partner representatives providing input across all projects.	Complete
	Management should provide monthly reports to PSG if meetings are held quarterly.	G4	Medium	Monthly reporting cycle agreed and reinstated.	Complete
	Management papers submitted to PSG need more clarity on financial issues including cost-benefit analysis.	G5	Medium	Agreed.	Complete
	Management to establish an effective gateway-based process for assessing potential project initiatives for PSG.	G6	Low	Agreed and will be formalised for assessing future projects.	Complete
	PSG to review strategy at least annually.	G7	Medium	Agreed and reinstated - Strategy meeting 31 May 2018.	Complete
Stakeholder Engagement	Ensure a full stakeholder map is complete and up to date with targeted communications messages for each group.	S1	High	Stakeholder Engagement Plan and targeted communications approach being developed following appointment of Stakeholder Engagement Manager.	Underway
	Develop a more comprehensive engagement strategy and plan for farm accountants and other professionals.	S2	High	Plan and funding approved at PSG Meeting 12 December 2017. Component of stakeholder engagement function.	Underway

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	Develop an engagement strategy and plan for the regions, to include RMPP partners and relevant government entities.	S3	Medium	Incorporated in Stakeholder Plan. Component of B+LNZ Extension team work plan.	Underway
	Partners should receive a clear, concise monthly report which they can circulate internally, to match normal reporting cycles.	S4	Medium	High level monthly report developed.	Underway
Programme Management	Establish an effective capability to drive project management disciplines which would need to include effective risk - management.	M1	High	Project Management Plan completed. Annual Plan project milestones developed as basis for on-going monitoring and reporting.	Complete
	Conduct an independent capability review of RMPP staff to assess the skill mix relative to current needs, and to assess morale.	M2	High	Capability review completed, staff resignations enabled new appointments of staff who provide required skills as organisation moves from research to delivery phase. Staff morale issues addressed.	Complete
	Improve the NZIER-designed dashboard to address programme progress more effectively.	M3	Medium	Agreed and will be addressed as part of measuring financial impact of on-farm changes.	Underway