

## Chief Executive Expenses, Gifts and Benefits Disclosure - summary & sign-off\*

<b>Organisation Name</b>	Ministry for Primary Industries
<b>Chief Executive**</b>	Ray Smith
<b>Disclosure period start***</b>	1 November 2018
<b>Disclosure period end***</b>	30 June 2019
<b>Agency totals check</b>	Data and totals checked on all sheets
<b>Chief Executive approval****</b>	This disclosure has been approved by the Chief Executive
<b>Other sign-off****</b>	Deputy Director-General, Corporate Services

This summary page updates automatically from the 'Travel', 'Hospitality', 'All other expenses', and 'Gifts and benefits' tabs.

**Throughout this workbook, input cells are shaded light blue.**

Summary of expenses	Cost in NZ\$	GST inc / exc	Gifts and benefits	Count
<b>Travel expenses</b>	<b>\$30,710.84</b>	GST inc	<b>Number offered</b>	<b>0</b>
<b>Hospitality</b>	<b>\$0.00</b>		<b>Number accepted</b>	<b>0</b>
<b>Other expenses</b>	<b>\$4,659.99</b>	GST inc	<b>Number declined</b>	<b>0</b>
<b>International Travel</b>	<b>\$10,483.86</b>	GST inc		
<b>Domestic Travel</b>	<b>\$19,911.51</b>	GST inc		
<b>Local Travel</b>	<b>\$315.47</b>	GST inc		

## Chief Executive Expense Disclosure

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<b>GST on costs</b>	Figures include GST (where applicable)
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### International, domestic and local travel expenses

*All expenses incurred by chief executive during international, domestic and local travel. Group expenses relating to each trip.*

International Travel (including travel within NZ at beginning and end of overseas trip)				
Date(s)*	Cost in NZ\$**	Purpose of travel (e.g. attending XYZ conference for 3 days)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
22 March 2019	\$332.00	The Travel Doctor, Wellington	Vaccinations for China trip	Wellington
9-10 May 2019	\$1,577.08	DAWR meetings	Flights	Canberra
	\$214.45	9/5/2019 - 10/5/2019	Accommodation	
	\$84.00		Parking at Wellington airport	
19-24 May 2019	\$6,603.39	Beijing/Shanghai meetings (MPI, China Trade Officials)	Flights	Beijing, Shanghai
	\$1,074.95	19/5/2019 - 22/5/2019	Accommodation (3 x nights, meals)	Beijing
	\$514.44	22/5/2019 - 23/5/2019	Accommodation (1 x night, meals)	Shanghai
	\$28.51	19/05/2019	Meals	Sydney
	\$55.04		Taxi	Wellington
<b>Subtotal - international travel</b>	<b>\$10,483.86</b>			

Domestic Travel (within NZ, including travel to and from local airport)				
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. visiting district office for two days...)***	Type of expense (e.g. hotel, airfares, taxis, meals & for how many people)	Location(s)
6 November 2018	\$850.40	DG - Auckland office visits	Flights	Auckland
	\$260.00		Accommodation	
	\$69.00		Dinner with stakeholder	
	\$113.60		Taxi	
	\$60.50		Parking at Wellington airport	
12 November 2018	\$670.25	NZ Biosecurity Awards and Forum	Flights	Auckland
	\$860.00		Accommodation (2 nights)	
	\$103.60		Taxi	
	\$84.00		Parking at Wellington airport	
15 November 2018	\$908.82	Canterbury A&P show/Farmer workshop, Invercargill (2 days)	Flights (to Christchurch, Invercargill return)	Christchurch
	\$126.50	15/11/2018 - 16/11/2018	Accommodation	Invercargill
	\$91.58		Rental car	
	\$13.20		Taxi	
	\$84.00		Parking at Wellington airport	
21 November 2018	\$667.26	M.bovis meeting with Farmers	Flights	Christchurch
	\$42.00		Parking at Wellington airport	
30 November 2018	\$726.67	One Billion Trees Fund launch	Flights	Christchurch
	\$42.00		Parking at Wellington airport	

6 December 2018	\$771.22 \$427.00 \$211.80 \$42.00	Stakeholder meeting (Fonterra) 6/12/2018 - 7/12/2018	Flights Accommodation/meal Taxis Parking at Wellington airport	Auckland
14 December 2018	\$638.55 \$42.00	Auckland staff meetings	Flights Parking at Wellington airport	Auckland
18 December 2018	\$558.36 \$42.00	Biosecurity NZ Launch of Xray machines at Auckland airport	Flights Parking at Wellington airport	
19 December 2018	\$727.65 \$71.19 \$55.00	M.bovis meeting with Farmers	Flights Rental car Parking at Wellington airport	Christchurch
8 February 2019	\$414.81 \$229.92	Emergency Operation Centre visit (Nelson fires)	Flights Rental car	Nelson
18 February 2019	\$643.51 \$57.19 \$42.00	Biosecurity Fruit fly, Devonport	Flights Rental car Parking at Wellington airport	Auckland
20 February 2019	\$771.12 \$153.00 \$449.10 \$57.19 \$42.00	Biosecurity Fruit fly, Otara	Flights Dinner with MPI staff Accommodation Rental car Parking at Wellington airport	Auckland
15 March 2019	\$983.77 \$71.19 \$42.00	Northland PGF announcement	Flights Rental car Parking at Wellington airport	Whangarei
19 March 2019	\$730.63 \$42.00	Post Christchurch Mosque event - supporting Christchurch staff	Flights Parking at Wellington airport	Christchurch
20 March 2019	\$691.02 \$42.00	Post Christchurch Mosque event - supporting Auckland staff	Flights Parking at Wellington airport	Auckland
28 March 2019	\$493.04 \$42.00	Structure discussion with Auckland staff	Flights Parking at Wellington airport	Auckland
29 March 2019	\$324.72 \$61.90 \$42.00	Meeting with Christchurch staff/stakeholder meeting	Flights Rental car Parking at Wellington airport	Christchurch
5 April 2019	\$211.86 \$42.00	Meeting with Nelson staff/stakeholder meetings	Flights Parking at Wellington airport	Nelson
9 April 2019	\$359.84 \$239.00 \$57.00	Grow 2019 conference (2 days) 9/04/2019 - 10/04/2019	Flights Accommodation Parking at Wellington airport	Christchurch
28 May 2019	\$275.23 \$245.00 \$71.21 \$42.00	Safeguard Awards	Flights Accommodation Rental car Parking at Wellington airport	Auckland
7 June 2019	\$678.16 \$109.60 \$42.00	Fisheries announcement	Flights Taxi - airport to CBD Parking at Wellington airport	Auckland
11 June 2019	\$532.64 \$263.31 \$860.00 \$50.40 \$43.00 \$3.00	Fieldays Hamilton 11/06/2019 - 14/06/2019	Flights Rental car Accommodation (3 nights) Taxis Meal Parking at Hamilton airport	Hamilton
<b>Subtotal - domestic travel</b>	<b>\$19,911.51</b>			

Local Travel (within City, excluding travel to airport)					
Date(s)*	Cost in NZ\$	Purpose of travel (e.g. meeting with Minister)***	Type of expense (e.g. taxi, parking, bus)	Location(s)	
14 November 2018	\$17.20	Stakeholder meeting	Taxi	Wellington	
14 November 2018	\$18.80	Stakeholder meeting	Taxi	Wellington	
29 November 2018	\$19.00	HR away day - presentation	Taxi	Wellington	
13 December 2019	\$22.80	Thorndon to CBD: Te Uru Rakau offsite	Taxi	Wellington	
13 December 2019	\$19.00	CBD to Office: Te Uru Rakau offsite	Taxi	Wellington	
18 December 2019	\$21.10	CBD to home: SLT dinner	Taxi	Wellington	
31 January 2019	\$15.70	Office to Taranaki Street: stakeholder meeting	Taxi	Wellington	
3 April 2019	\$20.80	Office to Cable street: stakeholder meeting	Taxi	Wellington	
3 April 2019	\$17.80	Cable Street to office: stakeholder meeting	Taxi	Wellington	
4 April 2019	\$16.60	Office to TSB area: Govt Health & Safety Worker Engagement Conference	Taxi	Wellington	
15 April 2019	\$14.40	Office to CBD: MIA Council meeting	Taxi	Wellington	
17 April 2019	\$19.00	Office to TSB area: CE's meeting	Taxi	Wellington	
14 May 2019	\$19.75	Home to Office: Chinese delegation dinner	Taxi	Wellington	
6 June 2019	\$14.40	Office to CBD: Apiculture Board meeting	Taxi	Wellington	
26 June 2019	\$33.10	Home to CBD - MPI Leadership Summit	Taxi	Wellington	
26 June 2019	\$26.02	CBD to home: MPI Leadership Summit	Taxi	Wellington	
<b>Subtotal - local travel</b>	<b>\$315.47</b>				
<b>Total travel expenses</b>	<b>\$30,710.84</b>				

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<b>GST on costs</b>	
<b>Agency totals check</b>	Data and totals on this worksheet checked and confirmed

### Hospitality Offered to Third Parties\*

*All hospitality expenses provided by the chief executive in the context of his/her job to anyone external to the Public Service or statutory Crown entities.*

Date(s)**	Cost in NZ\$	Purpose of hospitality (e.g. hosting delegation from China, building relationships, team building)	Type of expense (what and for how many e.g. dinner for 5)	Location(s)
There is no information to disclose				
<b>Total hospitality expenses</b>		<b>\$0.00</b>		

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### All Other Expenses

*All other expenditure incurred by the chief executive that is not travel, hospitality or gifts.  
Include e.g. phone and data costs, subscriptions, membership fees, conference fees, professional development costs, books and anything else.*

Date(s)*	Cost in NZ\$	Purpose of expense (e.g. subscription part of employment agreement, development as agreed with SSC)	Type of expense (e.g. phone and data costs, membership fees)	Location(s)
Nov - June 2019	\$739.31	Monthly charges	Mobile phone - calls, texts and data	
14 May 2019	\$3,920.68	Peak Performance Group 2019	Membership	
<b>Total other expenses</b>	<b>\$4,659.99</b>			

## Chief Executive Gifts and Benefits Disclosure

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GST on values	
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### Gifts and Benefits over \$50 annual value

*Include all gifts, invitations to events and other hospitality, of \$50 or more in total value per year, offered to the chief executive by people external to the organisation.  
Include all gifts, invitations or other hospitality **whether accepted or declined**.*

Date(s)*	Description (e.g. event tickets, etc.)	Was the gift accepted? (drop-down list in cell)	Offered by (who made the offer?)	Estimated value in NZ\$ (drop-down list in cell but provide specific value if possible)	Other comments (e.g. if given to others, whom?)
There is no information to disclose					
<b>Total count of gift/benefit entries:</b>		<b>Offered</b>	<b>0</b>		
		<b>Accepted</b>	<b>0</b>		
		<b>Declined</b>	<b>0</b>		