



# Guidance Document

## Processed Animal Manure Products

ANMANURE.GEN

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## Title

Guidance Document: Processed Animal Manure Products

## About this document

This guidance document contains information about acceptable ways of ensuring compliance with the requirements in the Import Health Standard (IHS): Processed Animal Manure Products.

Any guidance on how to comply with the applicable requirements may not be the only way to achieve compliance. Stakeholders are encouraged to discuss departures from the approaches outlined in this guidance document with the Ministry for Primary Industries (MPI) to avoid expending resources on the development of alternative approaches which may later be considered unsuitable.

The term “must” is not typically used in guidance. In this particular document if the term “must” is used, it is used in the context of quoting or paraphrasing the requirements set out in the related *IHS: Processed Animal Manure Products*.

## Related Requirements

*Import Health Standard: Processed Animal Manure Products*

## Document history

Refer to Appendix 1

## Contact Details

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## Disclaimer

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# 1 Purpose

- (1) This guidance document has been issued to accompany the *Import Health Standard: Processed Animal Manure Products*. This guidance document should be read in conjunction with that IHS.
- (2) This document includes:
  - a) Countries with MPI-approved exporting systems to import processed animal manure products into New Zealand.
  - b) A model veterinary certificate.
  - c) Links to negotiated country-specific veterinary certificates.

# 2 Background

- (1) The *IHS: Processed Animal Manure Products*, which this guidance document accompanies, contains generic import requirements. These are the rules to manage the biosecurity risk of importing processed animal manure products, more specifically mushroom growing media containing processed horse manure, processed chicken manure, plant material, mineral material and water (the commodity) from all countries that can meet the requirements of the IHS and in doing so meet New Zealand's appropriate level of protection. The generic IHS serves as the basis for country-to-country (bilateral) negotiations. This guidance document contains a model veterinary certificate and the bilaterally-agreed veterinary certification for trade in the commodity. This country-specific veterinary certificate represents what will be certified prior to exporting consignments of the commodity from the country specified.
- (2) General information about importing animal products can be found here: [www.mpi.govt.nz/importing](http://www.mpi.govt.nz/importing).

# 3 Definitions

- (1) Refer to Schedule 2 of the *IHS: Processed Animal Manure Products*.

# 4 Importer Responsibilities

- (1) The costs to MPI in performing functions relating to the importation of products containing processed animal manure will be recovered in accordance with the Biosecurity Act 1993 (the Act) and any regulations made under that Act. All costs involved with documentation, transport, storage and obtaining a biosecurity clearance must be covered by the importer or agent.
- (2) Consignments that do not comply with the requirements of the IHS may be re-shipped, rendered or destroyed using an MPI-approved destruction method.

# 5 Guidance

## 5.1 Equivalence

- (1) MPI may accept an alternative method, system or process that can be shown to achieve the biosecurity requirements of the IHS (i.e. equivalence).
- (2) MPI's preference is that the exporting country's Competent Authority makes equivalence requests. Equivalence requests can be lodged with [animal.imports@mpi.govt.nz](mailto:animal.imports@mpi.govt.nz).
- (3) An import permit is not required to import the commodity if the requirements of the IHS are met.
- (4) An import permit may be required where specific equivalence measures are approved by MPI. An import permit serves as evidence of equivalence decisions and will be written as specific notes in the special conditions section of the permit.

- (5) The import permit application form can be found on the MPI website at: [Animal Products Import Permit Application](#).
- (6) Completed applications are lodged with [animal.imports@mpi.govt.nz](mailto:animal.imports@mpi.govt.nz).

## 5.2 Incorporation of material by reference

- (1) Incorporation by reference means that standards, guidelines or lists are incorporated into the IHS and they form part of the requirements. This is done because technical documents are too large or impractical to include in the IHS.
- (2) Where the IHS states that section 142O(1) of the Act does not apply, this means that importers need to refer to the most recent version of any standards, guidelines or lists that are incorporated by reference in the IHS.

## 5.3 Harmonised system (HS) codes

- (1) The harmonised system is an international product numbering classification developed by the World Customs Organisation (WCO). The New Zealand harmonised system is found here: <http://aria.stats.govt.nz/aria/>
- (2) Processed animal manure products imported using this IHS will be under the following HS Code:

HS Code	Commodity Description
31.01.00	Animal or vegetable fertilisers, whether or not mixed together or chemically treated; fertilisers produced by the mixing or chemical treatment of animal or vegetable products

## 5.4 Exporting country systems and certification

### 5.4.1 Approval for exporting systems

- (1) MPI recommends Competent Authorities that request the approval of their exporting systems refer to Section 3 of the OIE's *Terrestrial Animal Health Code* titled *Quality of Veterinary Services*, to prepare evidence for MPI regarding capabilities and preferences of the exporting country's Competent Authority.
- (2) The table below lists those exporting countries that meet the requirements set out in the *IHS: Processed Animal Manure Products*.

Countries with approved exporting systems	Biosecurity Plan Name	Date agreed
No country has yet been approved for export of processed animal manure products		

### 5.4.2 Agreed country-specific veterinary certificates

- (1) Requests from exporting countries to negotiate veterinary certification for the import of processed animal manure products into New Zealand will be prioritised according to MPI resources available at the time of application.
- (2) A model veterinary certificate is provided in this guidance document and can be used by the Competent Authority as a reference for country-specific veterinary certificate negotiation for processed mushroom growing media containing animal manure.

- (3) All country-specific veterinary certificates agreed between an exporting country's Competent Authority and MPI are included in the table below:

Country	Link to certificate	S27 CTO direction #	Date agreed	Date applicable for use
Currently, there are no country-specific veterinary certificate for import of processed animal manure products into New Zealand.				

- (4) Country-specific veterinary certificates with equivalent measures will be recorded with a number relevant to a Chief Technical Officer (CTO) direction under section 27(1)d(iii) of the Act, to enable border staff to clear the goods and record the number in the MPI database.
- (5) When a newly negotiated country-specific veterinary certificate replaces one which is currently in use, the application of new import conditions will apply according to the dates listed in the table. At that time previous veterinary certificates for that country can no longer be used.

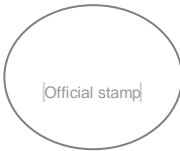
## 5.5 Inspection and verification

- (1) On arrival, all documentation accompanying the consignment will be verified by an inspector. The inspector may also inspect the consignment, or a sample of the consignment, on arrival.
- (2) Inspectors are able to inspect and verify due to their authorised powers under the Act.
- (3) These requirements are independent of the IHS requirements.

## 6 Model veterinary certificate

- (1) Below is a model veterinary certificate for trade in processed animal manure products, more specifically mushroom growing media containing processed horse, processed chicken manure, plant material, mineral material and water. This model veterinary certificate meets the requirements of the *IHS: Processed Animal Manure Products*.
- (2) This model veterinary certificate format is based on Chapter 5.10 of OIE's *Terrestrial Animal Health Code* titled *Model Veterinary Certificates for International Trade in Live Animal, Hatching Eggs, and Products of Animal Origin*.

<b>Country:</b>		
<b>Part 1: Details of dispatched consignment</b>	1.1. Consignor (Exporter): Name: Address:	1.2. Certificate reference number:
		1.3. Competent Authority:
	1.4. Consignee (Importer): Name: Address:	
	1.5. Country of origin:	1.6. <del>Zone or compartment of origin:</del>
	1.7. Country of destination: New Zealand	1.8. <del>Zone or compartment of destination:</del>
	1.9. Place of origin: Name: Address:	
	1.10. Place of shipment:	1.11. Date of departure:
	1.12. Means of transport: <input type="checkbox"/> Ship Identification:	1.13. Expected border post:
		1.14. <del>CITES permit No(s):</del>
	1.15. Description of commodity: Mushroom Growing Medium	1.16. Commodity Code (HS Code): 31.01.00
		1.17. Total quantity:
	1.18. Temperature of commodities for transport: <input type="checkbox"/> Ambient <input type="checkbox"/> Chilled <input type="checkbox"/> Frozen	1.19. Total number of packages:
	1.20. Identification of container/seal number:	1.21. Type of packaging:
	1.22. Commodity intended for use as: <input type="checkbox"/> Human consumption <input type="checkbox"/> Animal feed <input type="checkbox"/> Further processing <input type="checkbox"/> Technical use <input checked="" type="checkbox"/> Other	
1.23. Identification of commodity:  Animal manure in the commodity is derived from the following species:  <input checked="" type="checkbox"/> Horse ( <i>Equus</i> spp.)  <input checked="" type="checkbox"/> Chicken ( <i>Gallus gallus</i> )	Approval number of establishment:	Lot ID/Date code:

Part 2: Veterinary information	<b>Country:</b>	2.a. Certificate reference number:
	<p>I, the undersigned Official Veterinarian, certify that the commodity in this consignment satisfies the following requirements:</p> <p><b>Eligibility</b></p> <p>(1) The only animal material in the commodity is manure sourced from <i>Equus</i> spp. and <i>Gallus gallus</i>.</p> <p><b>Production plant requirements</b></p> <p>(2) The manufacturing plant is approved by the New Zealand Ministry for Primary Industry and by the Competent Authority of its location for manufacturing the commodity.</p> <p>(3) The manufacturing plant was audited by the Competent Authority of its location/an agency authorised by the Competent Authority of its location within the previous 12 months of shipment of this consignment, and there were no non-compliances at the time of manufacture of the commodity for export to New Zealand.</p> <p><b>Processing requirements</b></p> <p>(4) The manufacturing plant composted all the components in the commodity, including the animal manure components, in enclosed bunkers at a minimum temperature of 74°C for a continuous period of at least 116 hours.</p> <p>(5) The manufacturing plant used:</p> <p style="margin-left: 20px;">(a) Dedicated equipment and machinery for different stages of production;</p> <p style="margin-left: 20px;">(b) Covered conveyors, or clean enclosed trucks must be used when transporting material between different areas of a production facility;</p> <p style="margin-left: 20px;">(c) Procedures to remove all traces of compost debris from tunnels, conveyors, winches, and other equipment between batches.</p> <p>(6) Following heating, the production plant took precautions for maintaining the integrity of the commodity and for preventing its contamination by other animal ingredients.</p> <p><b>Packaging requirements</b></p> <p>(7) The commodity is commercially packaged in securely sealed, leak-proof packaging, and the packages' exterior are clean and free from organic matter and other contaminants at the time of its export.</p>	
	<p><b>Official Veterinarian</b></p> <p>Name (in capital letters): _____ Signature: _____</p> <p>Address: _____ Date: _____</p> <p>Email: _____</p> <div style="text-align: right; margin-top: 20px;">  </div>	



## Appendix 1 – Document History

Date First Issued	Title	Shortcode
25 May 2020	Guidance Document: Processed Animal Manure Products	ANMANURE.GEN
Date of Issued Amendments	Title	Shortcode