

MAF REGULATORY AUTHORITY

STANDARD 152.01.03S

REQUIREMENTS FOR STATISTICS AND SEIZURE REPORTING

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Requirements for Statistics and Seizure Reporting

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**MAF Regulatory Authority
Ministry of Agriculture and Forestry
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Wellington
NEW ZEALAND**

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REVIEW

This MAF Regulatory Authority standard is subject to periodic review. The next review date is August 1999. Amendments will be issued to ensure the standard continues to meet current needs.

ENDORSEMENT

This MAF Regulatory Authority standard is hereby approved.

Chief Plants Officer

Date:

AMENDMENT RECORD

Amendments to this document will be given a consecutive number and will be dated.

Please ensure that all amendments are inserted, obsolete sections obliterated, and the record below is completed.

Amendment No.	Entered By	Date	Amendment No.	Entered By	Date
1			11		
2			12		
3			13		
4			14		
5			15		
6			16		
7			17		
8			18		
9			19		
10			20		

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1 SCOPE

- 1.1 This document sets the minimum requirements for the reporting of the arrival of craft, cargo, containers and passengers arriving and risk goods that have been seized, treated, held, reshipped or destroyed.

2 REFERENCES

The following documents are referred to in this standard:

- New Zealand Code of Inspection Body Management Practice (IANZ).
- The Biosecurity Act 1993.
- 152.02.02S Requirements for Border Inspection Quality Management and Administration.

3 DEFINITIONS

In the context of this standard:

Cargo consignment

Any unaccompanied goods imported by one importer on one conveyance at one time.

Note: Excludes personal effects

NA(BI)

National Advisor (Border Inspection), MAF Regulatory Authority.

Quarter

The three month reporting period for information to be consolidated and reported. Reporting quarters are divided over the financial year as follows:

- First quarter July through September.
- Second quarter October through December.
- Third quarter January through March.
- Fourth quarter April through June.

Seizure

Any item/consignment that does not immediately comply with an import health standard resulting in further processing by an inspector to decide the fate of the item/consignment.

Seizure detection rate

The proportion of seizures of a kind of good in relation to the total of that kind of good as estimated by random sample of passengers and crew or mail.

4 SERVICE REQUIREMENTS

- 4.1 The supplier of inspection services at the border is required to report statistics and seizures in accordance with the requirements of this standard and in accordance with 152.02.02S Requirements for Border Inspection Quality management and Administration.

5 TECHNICAL REQUIREMENTS

5.1 CONSISTENCY AND TIMELINES FOR REPORTING

- 5.1.1 Information gathering and internal reporting shall be nationally consistent. All reports to the NA(BI) shall be based on the consolidation of data from all work sites. Individual reports from each work site shall be kept by the Inspection Body.
- 5.1.2 Quarterly reports shall be sent to the NA(BI) in the agreed format by the 20th of the month after the close of the quarter. An end of financial year report giving yearly totals for the statistics in 5.2 to 5.6 shall be provided by 1 August each year.
- 5.1.3 The parameters for information shall be consistent throughout the year, unless changes are made by, or negotiated with, the NA(BI).
- 5.1.4 All reports shall be in the approved spreadsheet programme compatible with the MAF Reg database programme. Transmission of the reports shall be by electronic mail.

5.2 AIRCRAFT AND PASSENGER CLEARANCE STATISTICS

Includes all international passengers and crew from commercial, private and military aircraft. The statistics are to include:

- total aircraft in each category;
- total aircraft requiring "on arrival" disinsection;
- total passengers and crew;
- total passengers and crew with declared items requiring inspector decision;*
- total passengers and crew with undeclared items;*
- total quantity by specified class declared; and
- total quantity by specified class undeclared.

* does not include decisions on items such as biscuits, confectionary, etc that are declared as foodstuffs or items relevant to the Trade in Endangered Species Act 1989.

Statistics must be collated quarterly by place of first arrival. The information must be reported to the NA(BI) as national totals, but statistics by place of first arrival (airport) must be available to the NA(BI) upon request. Classification of interceptions/seizures must be in accordance with section 16 below.

5.3 CARGO CLEARANCE

5.3.1 The statistics (both by place of first arrival and as a national total) to be kept and reported in regard to sea containers are:

FCL's

- total number landed;
- number inspected internally;
- number inspected with wood content;
- number quarantined for insects, insect damage, bark or fungi;
- number quarantined and having a treatment certificate or phytosanitary certificate;
- number with cleaning certificates;
- number with erroneous certification.

FCL external

- number inspected externally;
- number washed or cleaned on site for soil, insects, debris;
- number having a treatment certificate or phytosanitary certificate;
- Russian containers to be recorded separately;
- inspected externally (Russian);
- washed or cleaned (Russian).

LCL/FAK

- total volume of cargo landed (i.e. charged for) within LCL or FAK;
- volume of cargo quarantined for insects, insect damage, bark or fungi;
- number of consignments quarantined and having a treatment certificate or phytosanitary certificate.

EMPTYES

- total number landed;
- total number inspected;
- total number requiring cleaning.

5.3.2 Breakbulk

- total tonnage landed of forestry interest (i.e. charged for);
- volume (revenue tonnes) quarantined for insects, insect damage, bark or fungi;
- number of consignments quarantined and having a treatment certificate or phytosanitary certificate.

5.3.3 The statistics to be kept and reported in regard to imported goods subject to import health standards are:

Certified consignments of fresh produce, cut flowers/foilage, and nursery stock shall be reported according to the specifications for the *MAF Phytosanitary Feedback System*.

5.3.4 Sawn Timber

- total volume (m³) landed;
- volume (m³) opened for inspection;
- volume (m³) quarantined for insects, insect damage, bark or fungi;
- number of consignments or volume in m³ quarantined and having a treatment certificate or phytosanitary certificate.

5.3.5 Vehicles/Machinery

- total number landed;
- total number inspected preshipment inspected.
- total number requiring treatment.

5.4 PERSONAL EFFECTS

The statistics (both by place of first arrival and as a national total) to be kept and reported concerning personal effects are:

- total number of consignments; and
- total number consignments inspected.

5.5 VESSEL INSPECTION

The statistics (both by place of first arrival and as a national total) to be kept and reported concerning the inspection on arrival of vessels are:

- total number direct arrivals;
- total number coast-wise arrivals;
- total number with bonded animals aboard;
- total number requiring stores sealed;
- total number requiring goods to be sealed;
- number inspected for dunnage;
- number of gypsy moth high risk vessels;
- number with quarantined or seized dunnage.
- volume (m³) of dunnage quarantined for insects, insect damage, bark or fungi;
- number of ships with gypsy moth freedom certificates.

5.6 MAIL CLEARANCE

The statistics to be kept and reported concerning the clearance of mail are:

- total number of packages;
- total number of packages X-rayed;
- total number of packages X-rayed and opened;

- total number of packages X-rayed, opened and risk goods found;
- total number of packages screened by detector dogs and opened;
- total number of packages screened by detector dogs, opened and risk goods found;
and
- total number of packages opened for any other reason.

5.7 SEIZURE SPECIFICATIONS

5.7.1 Definitions

For data recording purposes the following terms will have the stated definition:

Fruit

Any fleshy part of a plant that supports the seed and is edible such as apples, peaches, strawberries, tomatoes, squash, etc.

Note: Fruit, vegetables or cut flowers which are covered by an International Phytosanitary Certificate need not be recorded under this standard but should be recorded on the Phytosanitary Feedback Database.

Meat

The muscle tissue of animals used for food.

Offal

The internal parts (organs) of animals.

Pate

Meat or offal ground to a consistency at which its constituents cannot be identified.

Vegetable

Any of various herbaceous plants having parts that are used as food, such as peas, potatoes, cauliflower, onions, asparagus, etc.

(See note under fruit).

5.8 COMMODITY CLASSES (PRODUCT GROUPS)

The following table gives the commodity class and sub-class into which goods intercepted or seized at the border must be categorised *by 1 July 1999. Until then the existing reporting format for seizures may be used.*

Class	Subclass	Measure
Germ plasm	Semen	straws:
Germ plasm	Unfertilised ova	units:
Germ plasm	Fertilised bird eggs	units:
Germ plasm	Embryos	units:
Live animals	Mammals	units:
Live animals	Birds	units:
Live animals	Reptiles	units:
Live animals	Amphibians	units:
Live animals	Freshwater fish	units:
Live animals	Freshwater shellfish	units:
Live animals	Marine fish	units:
Live animals	Marine shellfish	units:
Live animals	Bees	units:
Live animals	Insects	units:
Live animals	Spiders	units:
Live animals	Micro-organisms	units:
Live animals	Other live animals	units:
Bee products	Beeswax	kgs:
Bee products	Honey	kgs:
Bee products	Pollen	kgs:
Bee products	Royal Jelly	kgs:
Bee products	Foods containing bee products	kgs:
Bee products	Medicines containing bee products	kgs:
Bee products	Other bee products	kgs:
Meat products	Meat	kgs:
Meat products	Offal	kgs:
Meat products	Extracts	kgs:
Meat products	Pate	kgs:
Meat products	Meat/blood/bone meal	kgs:
Meat products	Other meat products	kgs:
Dairy products	Liquid milk or cream	kgs:
Dairy products	Milk powder	kgs:
Dairy products	Milk components (whey/casein)	kgs:
Dairy products	Cheese	kgs:

Class	Subclass	Measure
Dairy products	Butter	kgs:
Dairy products	Yoghurt	kgs:
Dairy products	Other dairy products	kgs:
Egg products	Eggs for eating	kgs:
Egg products	Products containing eggs	kgs:
Egg products	Used egg packaging	units:
Egg products	Other egg products	kgs:
Biological products	Blood products	litres:
Biological products	Diagnostics	units:
Biological products	Tissue extracts	units:
Biological products	Vaccines/antisera	units:
Biological products	DNA/RNA	ml:
Biological products	Other biological products	units:
Animal products	Animal hair	kgs:
Animal products	Skins/hides	units:
Animal products	Feathers	kgs:
Animal products	Taxidermy specimens, etc	units:
Animal products	Deer velvet	kgs:
Animal products	Eggshells	units:
Animal products	Dung	kgs:
Animal products	Animal cadavers/parts	units:
Animal products	Sea shells/coral	units:
Animal products	Dead bees	units:
Animal products	Bird nests	units:
Animal foods	Bee fodder	units:
Animal foods	Fish food	units:
Animal foods	Pet food	units:
Animal foods	Stock food	units:
Animal foods	Marine fish for animal food	units:
Animal foods	Other animal foods	units:
Fish products	Fishmeal	kgs:
Fish products	Fish for human consumption	kgs:
Fish products	Shellfish	kgs:
Fish products	Crustaceans	kgs:
Fish products	Echinoderms	kgs:
Fish products	Fish eggs	kgs:
Fish products	Other fish products	kgs:
Used equipment	Beekeeping equipment	units:
Used equipment	Angling/fish farming equipment	units:
Used equipment	Used with animals	units:
Used equipment	Other used equipment	units:

Class	Subclass	Measure
ACU contract	Animal remedies	units:
ACU contract	Pesticides	units:
Nursery stock	Rooted cuttings (no leaf)	units:
Nursery stock	Budwood/cuttings (stem only)	units:
Nursery stock	Dormant bulbs/corms/rhizomes/tubers	units:
Nursery stock	Tissue cultures	units:
Nursery stock	Plants (incl rooted cuttings in leaf)	units:
Nursery stock	Other nursery stock	units:
Seeds/grain	Seed/grain for sowing	kgs:
Seeds/grain	Seed/grain for processing	kgs:
Seeds/grain	Other seed/grain (nonfood)	kgs:
Fresh Produce	Fruit Fly Host Material	kgs:
Fresh Produce	Non-fruit fly host material	kgs:
Cut flowers/foilage	Fresh flowers/foilage	units:
Cut flowers/foilage	Dried flowers/foilage	units:
Cut flowers/foilage	Herbarium specimens	units:
Cut flowers/foilage	Other scientific plant specimens	units:
Cut flowers/foilage	Other cut flowers/foilage	units:
Stored products (plant products for food)	Cereal/cereal products	kgs:
Stored products (plant products for food)	Legumes	kgs:
Stored products (plant products for food)	Nuts	kgs:
Stored products (plant products for food)	Herbs/spices/leaves	kgs:
Stored products (plant products for food)	Dried fruit - fruit fly host	kgs:
Stored products (plant products for food)	Dried fruit - non fruit fly host	kgs:
Stored products (plant products for food)	Dried vegetables - fruit fly host	kgs:
Stored products (plant products for food)	Dried vegetables - non fruit fly host	kgs:
Stored products (plant products for food)	Other stored plant products (for food)	kgs:
Stored products (plant products for food)	Citrus Peel	kgs:
Timber/Wood Products	Bark	units:
Timber/Wood Products	Logs	units:
Timber/Wood Products	Sawn timber	units:
Timber/Wood Products	Manufactured wooden products	units:
Timber/Wood Products	Dunnage	units:
Timber/Wood Products	Other wood products	units:
Plant products: non-food	Bamboo/cane/rattan	units:
Plant products: non-food	Willow/osiers	units:
Plant products: non-food	Grass/hay/straw	units:
Plant products: non-food	Conifer products	units:
Plant products: non-food	Other plant fibres	units:

Class	Subclass	Measure
Soil	Soil for scientific analysis	kgs:
Soil	Dirt	kgs:
Soil	Peat	kgs:
Soil	Compost	kgs:
Soil	Potting mix	kgs:
Water	Water samples for analysis	units:
Water	Drinking/tap water	litres:
Water	Other water	litres:
Contaminated goods	Tents	units:
Contaminated goods	Shoes/boots	units:
Contaminated goods	Sports gear	units:
Contaminated goods	Other contaminated goods	units:

5.9 PRODUCT STATE CHOICES

5.9.1 For meat, poultry, dairy, fish, bee products or wool skin and hides entries the following categories will be used to indicate the degree of processing that may affect the biosecurity risk:

- no treatment;
- home processing;
- commercially inspected, treated and packaged without sanitary assurances; or
- commercially inspected, treated and packaged with sanitary assurances.

5.9.2 Entries of live organisms (other than plants) and nursery stock will be qualified as:

- known to be present in New Zealand;
- suspected to be a new organism with no entry approval;
- not present in New Zealand but known to have entry approval;
- prohibited.

5.9.3 Product state for processed plant products for food and timber and wood products is incorporated into the commodity sub-class so no further qualification is necessary.

5.10 DESCRIPTION

5.10.1 For all entries the seizure should be described as succinctly and consistently as possible in terms of the animal or plant from which it was derived.

5.10.2 Meat (other than poultry) should be described by species of origin using the following standard terms:

- cattle (all bovine species);
- sheep/goat (all ovine and caprine species);
- pig (all porcine species);
- deer (all cervine species);
- other, (common term for the species).

5.10.3 Dairy products should be described by species of origin using the following terms

- cattle (all bovine species);
- sheep/goat (all ovine and caprine species);
- other, (common term for the species or unknown).

5.10.4 Poultry products should be described by species of origin using the following terms

- chicken;
- turkey;
- duck/goose;
- ostrich/emu;
- other, (common term for the species, or unknown).

5.10.5 Germ plasm should be described by species of origin using the following terms:

- cattle (all bovine species);
- sheep/goat (all ovine and caprine species);
- pig (all porcine species);

- deer (all cervine species);
- horse (all equine species);
- chicken;

- turkey;
- duck/goose;
- ostrich/emu;
- other, (common term for the species).

5.10.6 Biological product should identified as non-commercial by content or commercial by product name and producer.

5.10.7 Wool skins and hides and dead animals or birds should be identified by common name of species and description of item.

5.10.8 For nursery stock, cut flowers/foilage, seeds/grain and plant specimen interceptions/seizures the common name/description of the plant/organism should be recorded.

5.10.9 Non-specimen material from plants should be described as **for manufacture** if it is raw material or **manufactured** if it is presented as a finished product (eg cane or rattan furniture, baskets, etc).

Note: All information is valuable in terms of assessing the risks posed by individual products. Therefore in the "description" include as much other relevant information possible.

5.11 Seizures shall be traceable to the port at which they occurred.

5.12 Seizures shall be recorded against the following activities:

- Aircraft and passenger clearance.
- Vessel clearance.
- Mail.
- Sea cargo.
- Air cargo.

5.13 Where possible, the host should be recorded (e.g. seed within vehicle, dog meat within imported animal cage, termites within container dunnage, etc).

5.14 Origin of the seizures shall be recorded against the following geographical areas:

- Australia
- Pacific Islands
- North America (including Hawaii)
- Japan
- South East Asia
- Central and South America
- Africa
- Asia and Middle East
- EEC and Scandinavia
- Other Europe

and the specific country of origin.

- 5.15 Reports should list the total quantity for each commodity class intercepted by geographical region of origin.