

**MASTERS DECLARATION FOR FULL BIOSECURITY CLEARANCE**

The vessel master or person in charge of a vessel that has arrived in New Zealand and intends to remain in New Zealand territorial waters (12 nautical miles) for an extended period of time and/or visit any area that is not a Place of First Arrival must complete this declaration, including the attached table of risk goods. You are required to declare, in the **ATTACHED TABLE OF RISK GOODS (Page 3)**, all the following on board: risk food, any plants, plant and animal products or artefacts, and any used equipment that is not part of the vessel.

**MASTER (PERSON IN CHARGE ON BOARD)**

Given name  Family name   
 Full name of vessel  Name of arrival port  Date  /  /

**SECTION A – THE VESSEL**

Has the vessel come directly to a MPI approved Place of First Arrival<sup>1</sup> (e.g. Opuā, Marsden Cove)?

Yes ☐ No ☐

**Refuse/Garbage:** Do you have any refuse/garbage?

Yes ☐ No ☐

Is this secured on board at all times after entering and in New Zealand Territorial waters?

Yes ☐ No ☐

**Live Animals:** Are any live animals kept on board such as dog(s), cat(s), fish or birds?

Yes ☐ No ☐

➔ If **YES**, describe the type, number and origin of all animals in the **ATTACHED TABLE OF RISK GOODS (Page 3)**

**Pest-type Organisms:** Have you seen any evidence of pest-type organisms on board during your voyage to NZ including termites, ants, brown marmorated stink bug, other insects, spiders, or vermin?

Yes ☐ No ☐

Has your vessel, prior to your voyage to NZ, been infested with any pest-type organisms?

Yes ☐ No ☐

➔ If **YES** to either of the above, describe type of pests and any preventive actions or documentation of treatments undertaken in the **ATTACHED TABLE OF RISK GOODS (Page 3)**

**Declaration on Hull Fouling<sup>2</sup>:**

When and where was the vessel's hull last antifouled?

Country  Date  /  /

When and where was the hull last cleaned of all biofouling?

Country  Date  /  /

Has the vessel been stationary for >10 days since the last hull cleaning?

Yes ☐ No ☐

**SECTION B – RISK GOODS ON BOARD**

**Q1:** You are required to declare, in the **ATTACHED TABLE OF RISK GOODS (Page 3)**, all the following on board: risk food, any plants, plant and animal products or artefacts, and any used equipment that is not part of the vessel.

➔ Complete **ATTACHED TABLE OF RISK GOODS (Page 3)**

**Q2:** Have you declared and surrendered all risk goods described in the **ATTACHED TABLE OF RISK GOODS** to the Inspector?

Yes ☐ No ☐

**SECTION C – DECLARATION**

To the best of my knowledge and belief the above statements are true and correct in every particular and I am fully aware of the provisions of the Biosecurity Act 1993 sections 18 and 19 (**see Page 2**). (Knowingly giving false or misleading information or failing to provide information required by law is an offence.)

Date  /  /  Time  Master's signature

**FOR OFFICIAL USE ONLY**

☐ Full biosecurity clearance given

Date  /  /  Time  Inspector

☐ Further biosecurity direction/actions required

Date  /  /  Time  Inspector

1 See list of all places and what vessel types they are approved to accept at: <http://www.biosecurity.govt.nz/regs/ships/ports-first-arrival>

2 Questions on biofouling relate to the new biofouling requirements for all vessels arriving into New Zealand. A vessel with a fouled hull will likely lead to directions from MPI to treat the vessel at an MPI approved Transitional Facility, or move the vessel. See more at <https://www.mpi.govt.nz/importing/border-clearance/vessels/arrival-process-steps/biofouling/biofouling-management/>



## **BIOSECURITY ACT 1993**

### **18. Arrival of craft in New Zealand**

- (1) The person in charge of any craft that arrives at a place in New Zealand—
- (a) shall, if—
    - (i) the person has not notified the Director-General under section 17; or
    - (ii) the place is not the port or destination notified (or, as the case may be, last notified) under section 17,—give the Director-General notice of where and (approximately) when the craft arrived; and
  - (b) shall prevent risk goods from leaving the craft without the permission of an inspector.
- (2) The person in charge of any such craft shall, if so required by an inspector, pay a bond for such amount not exceeding \$10,000 as the inspector may require to secure due compliance with subsection (1)(b).

### **19. Persons in charge of certain craft to obey directions of inspector or authorised person**

- (1) This section applies to a craft, and place in New Zealand, if—
- (a) The craft arrives in New Zealand there; or
  - (b) The craft is carrying risk goods that it was carrying when it arrived in New Zealand at some other place.
- (2) Where this section applies to a craft and place, the person in charge of the craft shall—
- (a) Obey every reasonable direction given by an inspector as to—
    - (i) The movement of the craft in the place; or
    - (ii) The unloading or discharge of risk goods or the disembarkation of crew or passengers from the craft; or
    - (iii) Measures (including any bond required under section **18(2)** of this Act) to ensure that any risk goods not intended to be unloaded or discharged from the craft are maintained in a secure place under the control of that person; and
  - (b) Within the required time or times, deliver to an inspector a report, in such manner and form, and containing such particulars verified by declaration, and with such supporting documents, as may be required; and
  - (c) Answer all questions relating to the craft or its cargo, crew, passengers, stores, or voyage, asked by an inspector;—
- and every person disembarking from the craft shall, on request by an inspector, make his or her baggage available for inspection by the inspector.

### **Privacy Statement**

Information sought on the New Zealand Master's Declaration and associated crew and passenger lists for arriving crafts is required to administer the Biosecurity Act 1993 (the Act). Collection of this information is authorised by s19 of the Biosecurity Act and failure to provide information may be an offence under the Act. The Ministry for Primary Industries (MPI) will not disclose any personal information unless it is in accordance with New Zealand law.

The Privacy Act 1993 provides rights of access to, and correction of, personal information held in readily retrievable form. Should you wish to exercise these rights please contact MPI on telephone number 0800 00 83 33.

BIOSECURITY ACT 1993 Sections 18 and 19  
**MASTERS DECLARATION FOR FULL BIOSECURITY CLEARANCE**  
**– TABLE OF RISK GOODS**

Ministry for Primary Industries  
 Manatū Ahu Matua



Full name of vessel  Date of arrival  /  /

Use this table to declare all risk goods to the Inspector. You can declare risk goods by **circling** the examples provided or **writing any risk goods** in more detail in right-hand column including any not listed in the examples.

**On completion return to SECTION B Q2.**

EXAMPLES OF RISK GOODS CIRCLE THOSE YOU HAVE ON BOARD	DETAILS LIST ANY ADDITIONAL RISK GOODS ON BOARD OR FURTHER DETAIL
<b>Live animals including –</b> Domestic cats, dogs, fish or birds – list type, number, origin	
<b>Pest-type organisms on board including –</b> Termites, ants, brown marmorated stink bug, beetles, other insects, spiders or vermin <b>LIST TYPE OR EVIDENCE SUCH AS DROPPINGS, NESTS, AND ANY PREVENTATIVE ACTIONS TAKEN OR DOCUMENTATION OF TREATMENTS IF AVAILABLE. ATTACH MSDS FOR ANY CHEMICALS USED.</b>	
<b>Food products including –</b> <b>Fresh, frozen, commercially processed or packaged, canned or vacuum-packed</b> Meat – beef, pork, mutton, goat, lard, amphibian, reptile, poultry (chicken, duck, turkey) Small goods – salami, mortadella, various sausages, ham, prosciutto Fish products – salmon, trout, caviar, shellfish, crustaceans Eggs and egg products – fresh, freeze-dried, mayonnaise Honey and honey products – royal jelly, bee pollen, beeswax Dairy products – e.g. butter, milk, cheese <b>Non-commercially packaged food</b> Home processed meals – cooked frozen passage meals or preserved/cooked in glass jars or other packaging <b>Fresh fruit</b> – e.g. apples, pears, plums, oranges, mandarins, lemons, limes, bananas, mangoes, various melons, e.g. watermelons, paw paws, pineapples, grapes, berry fruits, e.g. strawberries <b>Fresh vegetables</b> – e.g. potatoes, kumara, squash, pumpkins, garlic, ginger, eggplant, onions, carrots, cabbage, chokos, peas, broccoli, cauliflower, sweetcorn, radish, zucchinis, cucumbers, capsicums, lettuce, green salads, green beans, tomatoes, coconuts, fresh sprouts, fresh herbs <b>Stored products on board</b> Dried cereal seeds – wheat, barley, rye, popcorn, oats, millet, poppy, quinoa, sesame, chia, rice Dried legume seeds – various beans, lentils, chickpeas, peas Unprocessed whole nuts – walnut, pecan, macadamia, peanuts, pistachio, chestnuts, brazils Dried items – e.g. chillies, citrus peel, bay leaves, lycium berries	
<b>Plants and other plant products including –</b> Nursery stock – live plants, cuttings, bulbs and growing media including soil Seeds for sowing or sprouting – e.g. beans, lentils, brassicas, alfalfa, clover, flowers, vegetables Fresh or dried cut flowers – e.g. floral arrangements, leis, potpourri, lavender Dried plant – e.g. grasses, kava root	
<b>Other potentially harmful organic items including –</b> Sea shells – e.g. clam, queen conch, coral Whale bone, animal skins or hair, feathers, raw bone Wood carvings, bamboo or straw items	
<b>Used equipment including –</b> Tents, bicycles, motorbikes, vacuum cleaner Sporting goods – e.g. golf gear, footwear, scuba gear Fresh water fishing – e.g. fly tying material, waders Equipment or medical items used with animals	