



Draft for Consultation

Homekill and Recreational Catch Service Provider Records and Information Specifications

TITLE

Animal Products Notice: Homekill and Recreational Catch Service Provider Records and Information Specifications

COMMENCEMENT

This Animal Products Notice comes into force on ..

ISSUING AUTHORITY

This Animal Products Notice is issued pursuant to section 167 (1)(o) of the Animal Products Act 1999, specifying inventory records and other information to be kept by homekill and recreational catch service providers for the purposes of section 159

Dated at Wellington this ... day of 2014

Matthew Stone
Director, Animal and Animal Products
Ministry for Primary Industries
(acting under delegated authority of the Director General)
A copy of the instrument of delegation may be inspected at the Director General's office.

Contact for further information
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Contents	Page
Introduction	3
Part 1: Requirements	4
1.1 Application	4
1.2 Interpretation	4
1.3 Records	4

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Introduction

This introduction is not part of the Animal Products Notice, but is intended to indicate its general effect.

Purpose

To set the requirements for records to be kept by listed homekill and recreational catch service providers

Background

- (1) This Notice is issued under the Animal Products Act 1999.
- (2) This Notice sets out the records and other information that must be kept by listed homekill and recreational catch service providers.
- (3) The records are to be kept to ensure compliance with the requirements for homekill and recreational catch service providers and traceability of animal material and animal product killed or processed by these listed service providers.
- (4) The records required by this Notice must be kept for a period of 4 years. The Animal Products Act requires records to be available at all reasonable times for inspection by animal product officers or the Director-General of the Ministry for Primary Industries and any other person authorised by the Director-General.

Who should read this Animal Products Notice?

This notice applies to homekill and recreational catch service providers who are listed under section 76 of the Animal Products Act 1999.

Why is this important?

- (1) Listed homekill and recreational catch service providers must keep records to confirm that they are authorised to kill or process an animal. This includes keeping records to establish that in the case of homekill, the animal owner has been actively engaged in the day-to-day maintenance of the animal (or animals of a similar kind) for a 28 day period immediately before the animal is killed or processed. Records also allow for the traceability of animal material and product, and assist in ensuring that homekill and recreational catch products are not traded or exported, or mingled with animal material or products that are for trade or export.
- (2) Failing to comply with this notice may be an offence under section 167 of the Animal Products Act. Failing to comply with other requirements in the Act that apply to homekill and recreational catch service providers is also an offence under the Act.

Document history

This Notice replaces the Animal Product (Homekill and Recreational Catch Service Provider Records and Information) Specification dated 7 July 2000.

Part 1: Requirements

1.1 Application

This Notice applies to persons who are listed as homekill and recreational catch service providers under section 76 of the Animal Products Act.

1.2 Interpretation

- (1) In this notice, unless the context otherwise requires:

animal owner includes a person who has captured, taken or harvested a wild animal

- (2) All terms and expressions that are defined in the Animal Products Act 1999 or regulations made under that Act and used, but not defined, in this notice have the same meaning as in that Act or those regulations.

1.3 Records

- (1) A homekill and recreational catch service provider must keep records in relation to any animal material that the provider kills, processes or otherwise receives. The records must specify or include all of the following information:
- a) the name, address (e.g. rapid road number, road and town/district) and phone number of the animal owner for which the service is provided;
 - b) the date the service was provided;
 - c) a description of the service provided;
 - d) the locations that the slaughter and processing services were provided, including where an animal is killed at a location other than the animal owner's own property or a homekill and recreational catch service provider's premises or place for humane reasons;
 - e) the number of animals killed or processed;
 - f) the animal species and class (e.g. mutton, lamb, cow, bull, steer, deer, goat, salmon);
 - g) in the case of homekill, written confirmation from the animal owner that he or she has been actively engaged in the day to day maintenance of the animal (or animals of the same kind) for at least 28 days immediately prior to the killing of the animal;
 - h) how all animal material or product derived from the homekill or recreational catch animal was disposed of, including describing which, if any:
 - i) edible parts were returned to the animal owner;
 - ii) non-edible parts were returned to the animal owner;
 - iii) non-edible parts were disposed of as waste, in which case, the location of the waste disposal;
 - iv) non-edible parts were disposed of to a renderer or other person, and the name and address of the renderer or person to whom the material was supplied and the date of the transaction;
 - v) hides and skins were disposed of, and the name and address of the person to whom the material was supplied, the number of hides or skins provided and the date of the transaction;
 - vi) non-edible parts such as feathers, antlers or trophy heads were disposed of, and the name and address of the person to whom the material was supplied and the date of the transaction.

- (2) A homekill and recreational service provider must have a system to identify and distinguish each animal owner's animal material and animal product from that belonging to another owner and must return the edible part of the homekill or recreational catch product to the relevant owner.
- (3) Records must be:
 - a) up to date;
 - b) accessible to animal product officers and the Director-General and any other person authorised by the Director-General;
 - c) retained for a period of at least 4 years.

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